



MBA Recommendation Form

MBA for Professionals and Managers Program

Enter information about the person you are recommending here:

Applicant First and Last Name Session/Year of Application (i.e. Fall 2008) Today's Date

Enter your information as the recommender below: (fields marked with an * are required)

First Name * Middle Initial Last Name *

Position or Title * Company Name or Organization *

Email Address * Telephone (home or cell) Telephone (work)

Street Address * City * State * Zip *

Please answer the following questions and make a detailed and candid statement to assist us in judging the applicant's managerial potential, academic capabilities, initiative, and maturity, since these traits indicate potential for a successful management career.

1. How well (and in what capacity) do you know the applicant? *

2. What do you consider to be the applicant's primary strengths? *

3. What are the applicant's chief liabilities or weaknesses? *

4. Discuss the applicant's ability to work with others. (Consider the applicant's ability to work with peers, supervisors, and subordinates, his or her ability to lead and to delegate responsibility, and willingness to work in a team environment.) *

5. Please rate the candidate relative to other students or employees whom you have known in the same field in recent years. *

Intellectual capability	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Maturity	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Oral communication skills	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Written communication skills	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Analytical skills	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Motivation for graduate study	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Leadership ability	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Ability to work with others	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Self-confidence	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Imagination and creativity	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>
Initiative	<i>exceptional</i>	<i>above average</i>	<i>average</i>	<i>below average</i>	<i>not observed</i>

6. What is your overall assessment of the applicant's potential for a career in management? *

7. Other comments which will help assess this applicant's probability of success in graduate school. *

Signature of recommender

Upon completion of this form, submit it to the MBA for Professionals and Managers program in one of three ways:

- *Email: Type your name in the signature field, save the form, and email it as an attachment to mbapm@uiowa.edu. If possible, submit from your work email address.*
- *Fax: Print, sign, and fax the form to 319-335-3422.*
- *Mail: Print, sign, and send the form to Henry B. Tippie School of Management, 108 John Pappajohn Business Building, Suite W160, Iowa City IA, 52242-1994.*

If you have difficulties with this recommendation form or have questions about filling it out, please contact the MBA for Professionals and Managers program at mbapm@uiowa.edu or 1-800-MBA-IOWA.