

## DEADLINE: FEBRUARY 1

Asian Languages and Literature  
111A Phillips Hall, The University of Iowa  
Iowa City, IA 52242

### Teaching Assistant Application

Language **Teaching Assistants** (TA's) are employed by this department in various Japanese and Chinese courses. Their duties include compilation of teaching materials, formulation and grading of exercises and examinations, direction of drill and conversation sessions, language laboratory work, etc. Applicants must have native or near-native proficiency in standard **Chinese or Japanese** and be **fluent speakers of English**. Preference will be given to students enrolled in the MA Program in Asian Civilizations. **In addition to this application form, students MUST submit the following:**

\_\_\_\_\_ (1) **results of the TOEFL Test of Spoken English exam (for non-native speakers)** - please note that this exam is different than and separate from the standard TOEFL exam required for admission; TOEFL scores are not required of students who have earned an undergraduate degree in the United States.

AND (for Chinese applicants) OR (for Japanese applicants)

\_\_\_\_\_ (2) **a cassette tape recording containing ALL of the following: a) a 3-5 minute unmemorized conversation with another person in Chinese or Japanese, and b) a 3-5 minute unmemorized conversation with another person in English.**

Applicants from other UI departments must also submit a copy of their most recent transcript and a plan of study detailing their academic and career plans, and should make arrangements with the ESL office (38 MH) to take the SPEAK/LECT test as soon as possible. TA awards can be for the academic year or only one semester, are not guaranteed to be reappointed for the following year, and usually range from 25%-time (10 hours/week) to 50%-time (20 hours/week). The current stipend for a 2005-06 academic year appointment at 50%-time is approximately \$15,736 and the TA is considered a resident of the State of Iowa for tuition purposes.

If awarded a Teaching Assistantship, non-native English speakers are required by The University of Iowa to take an English proficiency exam prior to the beginning of classes, regardless of TOEFL scores. Failing this exam may result in withdrawing the individual from teaching duties, reassignment of duties, or withdrawal of the assistantship award. Generally Teaching Assistantship applicants with TOEFL scores under 600 (250 on the computer-based exam) are not eligible to be considered for an award.

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Name: \_\_\_\_\_ / \_\_\_\_\_  
Family Name Given Name

(TA applicants): **LANGUAGE you wish to teach:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_ **Student I.D. Number:** \_\_\_\_\_

Name (written in Japanese or Chinese): \_\_\_\_\_

Current Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Education**

<u>Institution</u>	<u>Field of Study</u>	<u>Degree</u>	<u>Year</u>
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**Instructional Experience:**

<u>Institution</u>	<u>Subject Taught</u>	<u>Rank</u>	<u>Dates</u>
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What career are you planning to pursue after graduation?

Additional comments which would be helpful in evaluating your application:

**Send this form and the required materials to the address at the top of this application. The deadline is February 1, and appointments are made at that time for the next academic year. Persons applying for admission during the spring semester are not eligible for financial assistance at that time.**