



**Office of Student Financial Aid**  
208 Calvin Hall  
Iowa City, Iowa 52242-1315  
319-335-1450  
financial-aid@uiowa.edu  
www.uiowa.edu/financial-aid

## Computer Purchase Information

**Please review the following guidelines before completing the back of this form.**

Computer costs include:

- a computer and monitor
- printer
- surge protector
- connecting cables
- basic word processing software (available through UI bookstore)
- antivirus software
- standard three to five year warranty

The following are examples of items that cannot be included:

- peripheral devices (iPod, digital camera, MP3 player, PDA)
- supplies (paper, ink cartridge, DVD, CD, flash drives)
- accessories (extra battery, cables for noncovered devices, computer case)
- fax machine

If you are unsure if an item is covered, contact a financial aid counselor at 335-1450 or e-mail at [financial-aid@uiowa.edu](mailto:financial-aid@uiowa.edu).

Costs must be supported by either a purchase order or a purchase receipt (no estimates). For the 2009-2010 academic year, the amount added to the cost of attendance cannot exceed \$2,100. This amount is updated annually by June 1st for the upcoming academic year.

The Office of Student Financial Aid allows a cost of attendance increase for one computer purchase as an undergraduate and/or one computer purchase as a graduate or professional student.

For entering freshman, transfer students, and first-year graduate/professional students, the computer must be **purchased after June 1** of the year the student begins enrollment at The University of Iowa.

Requests to include computer costs must be made before the Registrar's official last day to add/drop a class without a "W" of the student's final semester at The University of Iowa.

If you have circumstances not covered by this policy, you may submit a written appeal to the Office of Student Financial Aid. The appeal should include information about why you feel an exception should be made. The appeal will be submitted to the Professional Judgment Committee for consideration.

**\*\*\*Please complete other side\*\*\***

# Request for Adding Computer Purchase to the Cost of Attendance

Student's Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_  
(please print)

Date of computer purchase: \_\_\_\_\_

Where did you purchase the computer? \_\_\_\_\_

Attach your computer purchase order or receipt to this form.

List the items on the purchase order or receipt that you want to be considered in the cost of attendance increase (refer to the guidelines on the other side):

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If an item cannot be included in the increase request, but you feel that you have special circumstances that require you to have the item(s), please explain below. If you need more space, attach a separate sheet.

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- I have read and understand what computer costs can be included in my cost of attendance.
- I have attached a copy of my computer purchase order or receipt to this form.
- I understand that should I choose to go over the authorized annual maximum, only the authorized annual maximum amount will be added to my cost of attendance.

**My signature below verifies that the above information is correct.**

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**Return this completed form to:** The University of Iowa  
Office of Student Financial Aid  
208 Calvin Hall  
Iowa City, Iowa 52242-1315

Approximately ten days after your information is reviewed, our office will contact you regarding financial aid eligibility.