

# English Language Instruction through UI Learning & Development

## *Cultural Linguistic Services*

Connecting people across languages and cultures

**We would like to announce  
a new course!**

### **Basic English Skills for Workplace Safety & Success**



Employees still learning English can do excellent work! A little help with communication, though, can help supervisors and employees be more comfortable and productive in the workplace. Now, there is a course to help!

The goal of "Basic English Skills" is to help English Language Learning employees master some new, basic English communication skills to use at work. We will focus on learning simple vocabulary, giving and receiving work directions, reporting emergencies, & more!

Contact the instructor for registration.

#### **Highlights**

- Vocabulary, listening, and speaking instruction will be tailored to needs of employees' work areas
- Benefits for employees include increased confidence and cultural understanding
- Supervisors benefit from increased productivity, safety, and efficiency in the work area

**Dates:** June 5 to August 9, 2007

**Times:** 3:30-5:00 pm, Tuesdays and Thursdays

**Location:** UIHC.

**Participants:**

Employees with very limited English proficiency who need to gain basic vocabulary, listening, and speaking skills to work more effectively and safely. P&S or Merit Staff only, please!

Contact the instructor, Jane Gressang, if you have questions or would like to register.

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Be remarkable

#### **Human Resources**

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