



Applicant Declaration of Criminal Conviction History

To be distributed to and completed by the volunteer before beginning training program.

The following information is required for volunteers in positions that have been designated as security-sensitive at The University of Iowa. Providing your criminal conviction will not automatically disqualify you from consideration. However, failure to provide complete and accurate information or falsification of information provided on this form may result in removal from consideration from the volunteer position.

To be completed by the Departmental Human Resources Representative, Supervisor, or Interviewer

Department _____ Volunteer Title _____

Name of Person Completing/Reviewing this Form (please print):

Name _____

Phone _____ Email _____

To be completed by the Volunteer (if you have questions contact the person listed above)

First, Middle, Last Name _____

Telephone Number _____

Social Security # _____ Birthdate _____

In the past seven years, have you been convicted of any violation of law: felonies, misdemeanors and/or ordinance violations other than a minor traffic violation? (Example: speeding is considered a minor violation; operating while intoxicated is major and should be disclosed).

Yes No

If yes, please explain (convictions, locations, dates) _____

I certify that answers given herein are true and complete to the best of my knowledge. I understand that false statements made on this form or incomplete information may eliminate me from further consideration.

Signature of Volunteer

Date

This form should be returned to the Senior Human Resources Representative for the department's college or division in the self-addressed, stamped envelope provided. It must be maintained in hard-copy, not electronically, as confidential material