

**Regular Child Care Subsidy Program
Academic Year 2010-2011
Receipt for Child Care Services**

To request reimbursement

- 1) Pay for your child care.
- 2) Complete this form, sign it, and ask your childcare provider to sign.
- 3) Scan the signed receipt
- 4) Go to your ISIS child care account and request reimbursement. Answer questions on form, attach your receipt, and submit the request.
- 5) You will receive a pop-up message when your receipt is accepted into our system.
- 6) Your payment will be processed within 10-14 business days.

Complete Name of the Student Parent: _____

Student Identification Number of the Student Parent: _____

Student Status: Graduate/Professional Student Undergraduate Student

Complete Mailing Address of the Student Parent: _____

Complete Name of Child(ren) Receiving Child Care: _____

Dates of the Paid Child Care: _____

Amount PAID for care given on these dates: _____

Number of Hours of Child Care normally used each week (please check)

- 0 to 20 hours per week _____
- 21 and more hours per week _____

Complete Name of the Child Care Provider: _____

Telephone Number of Child Care Provider: _____

This is to verify that the above named child(ren) received child care from the provider identified above.

The amount paid and the dates of the child care service are stated above.

The child care provider has received payment.

(Signature of the Student Parent)

(Signature of the Child Care Provider)

(Date)

(Date)

Deadlines for Requests: Fall Semester
Spring Semester

**December 17, 2010
April 15, 2011**

familyservices@uiowa.edu

353-2314

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