

Information Management Project List

As of: 10/27/2009

Project Name	Type of Project	Project Description	Dept Owner	Projected Completion Date
Accounting Services				
CumComp-DSS	Improvements	Add an additional tool to the Cum Comp DSS menu allowing users to accumulate salary data based on pay period begin and pay period end dates.	Accounting Services	FY2010
Data Warehouse Access Form	Maintenance	Add forced alternate routing for certain forms	IMFO	ongoing
E-Form - New GL element	New	Request a new GL account Workflow form.	Accounting Services, Grant Accounting	FY2010
Electronic Financial Reports (EFR)	New	Umbrella project for EFR	Accounting Services	
EFR Phase 1	New	Infrastructure (Secondary Security, Reports Recipients Directory, Administrative Reports)	Accounting Services	Jan-10
EFR Phase 2	New	MS Report Distribution (distributed report notifications, pilot, go-live)	Accounting Services	Jan-10
Financial Systems Tools	Improvement/New Versions	Maintenance tasks and small improvements.	Accounting Services	FY2009-FY2010
GLDSS-Compliance Issues	New	Updates to meet compliance in the application.	Accounting Services	FY2012
GLDSS-TDR Report	New	Replacement for SA3 with annotation, reconciliation	Accounting Services	Jan-10
Journal Entry Approval	New	Automate established approvals and workflow path requirements for journal entries.	Accounting Services	Hold-Administrative
Pay CV - feature updates/improvements	Improvements/New Versions	Small enhancements for existing version of site including bulk load of PayCVs for GA.	Accounting Services	FY2009-FY2010
Web CV - feature updates/improvements	Improvements/New Versions	Rewrite of existing functionality only with review of future enhancements being considered but put on hold for future implementation.	Accounting Services	FY2009-FY2010
Accounts Payable				
Signature Delegation Form	New	Develop form/application/reporting for workflow signature authorization....	Accounts Payable/Trav	FY2010
Over \$10,000 and Cap Equip Vouchers sign off	Maintenance	Create a way for users to enter their name/date for vouchers over \$10,000 and asset mgmt info if it is a capital equipment voucher.	Accounts Payable/Purchasing	FY2010
VendorTrax - Vendor supplied attachments	Improvements	Give vendors a means to upload invoices to avoid having contractor scan paper invoices.	Accounts Payable/Purchasing	Nov-10
Benefits Projects				
Catastrophic Leave Application (Lean Event)	New	Automation of the Catastrophic Leave donations and distribution of donated hours. Looking to combine with ADA/FMLA project.	Benefits	FY2012
Business Office				
Campus Record Retention Management	New	Create a web application to assist in management of record retention requirements for campus documentation	Business Office	FY2010
Cashiers				
Comp & Class Projects				
Furlough Case Network Database (Phase II)	New	Automation of the furlough case network Database	Comp&Class	FY2010
P&S Compensation Application(s)	New	Develop necessary applications to support changes to the P&S classification system.	Comp & Class	FY2010
Job Information Form - Phase 2	New	Automation of the Employee Job Information Form	Comp & Class	Nov-09
JIF/Comp&Class Admin Tool - Phase 3	New	Build Administrative application for JIF tracking and reporting	Comp & Class	Jan-10
Controller				
Tax peer Drupal proof of concept	New	Create demo site with Drupal to show that a CMS can do the work better than old existing Q&A sites	Controller	FY2010
EOD Projects				
Ethnic Code Updates	Improvements	Update Demographics Info on Self Serv and in PSoft to allow for multiple ethnic code selection; change due to Federal reporting requirement changes		
Employee and Labor Relations				
Financial Analysis				
Capital Projects	Improvements/New versions	Convert MS Access database and develop new search and admin capability	Financial Analysis	May-09
FSDS Projects				
FMLA and ADA Case Management changes (Lean Event)	Improvements/New Versions	For compliance purposes to meet new govt regulations - the current applications supporting FMLA and ADA cases will need to be reviewed and brought into compliance. Combine with Cat Leave project.	FSDS	FY2011-FY2012
Grant Accounting				
Grant DSS-new Cost Sharing Reports	Improvements/New Versions	Add new report for cost sharing to improve monitoring of cost sharing accounts	Grant Accounting	FY2012
HR Administration Projects				
Admin Roles Table	New	Create a core table to track key university roles.	IMFO	Jan-10
Position Management - ID Supervisor	New	Create a way to track and identify supervisors in the University, track mandatory training and security access needs	IMFO	Dec-09
Talent Management	New	Review technology available in the area of Talent Management.	HR Admin Services	on-going

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On Boarding	New	Comprehensive approach for engaging new and transitioning employees to promote optimal performance and workplace satisfaction.	HR Admin Services	FY2010
Pre-Employment Access	New	Develop a process to get new hires into Self Service, SkillSoft, Training, pre-employment.	HR Admin Services	FY2010
Personnel File - Phase I	New	Provide a way for access to Personnel File data currently on Self Service	HR Admin Services	FY2010
Personnel File - Phase II	New	Provide a secure electronic way of viewing items currently found in the paper form of the Employee Personnel File.	HR Admin Services	FY2011
UIHC Release Form	Improvements	Get UIHC into the April 2009 released features for sending applicants release forms electronically.	HR Admin Services	FY2010
Hawk ID Automation	New	At the end of the Appointment form process, send automatic Hawk ID "paperwork" to generate the new appointment's HawkID/triggering a response for the initiator with the HawkID and password	HR Admin Services	FY2010
Flood Applications	New	Provide additional tracking system for flood related information	HR Admin Services	on-going
IMFO Projects				
Budget Application - automate more of a process	Improvements/New Versions	Review existing application and determine enhancements/changes/interact with HR system	IMFO	FY2011
HR Query App Improvements	Improvements	Need query to run faster and with more data elements	IMFO	FY2012
Oracle Schema Conversion	Improvements	Migrate UI web tables from PeopleSoft to UI schema on HPROD	IMFO	on-going
Self Service - Rewrite Base Code	Maintenance	Rewrite to better support evolving customer needs	IMFO	FY2012
Transaction System - Updates/Redesign	Improvements/New Version	Ongoing system updates to facilitate process improvements; New Version to better support evolving customer needs	IMFO	FY2010-FY2011
Workflow Redesign	Improvements/new Version	Upgrade Workflow system to incorporate business needs and incorporate roles and supervisors	IMFO	TBD
Security-Redesign/Secondary Security	Improvements/New Version	Review security landscape with emphasis on consistency, usability and integration; Redesign Secondary Security for usability and interface; Add a "flag" to secondary security to indicate security authorizations that require review	IMFO	TBD
MS SQL replication	Improvements	Mirror super critical MS SQL hosted databases to hot spare server with tools to manage failover	IMFO	FY2010
Jira 4.0 implementation	Maintenance	Upgrade Jira service to new version	IMFO	Jan-10
ColdFusion 9 upgrade	Maintenance	Upgrade CF app servers to version 9	IMFO	Jan-10
Usability Testing	New	Work with HR web liaisons to conduct a study on the usability (includes accessibility) of each HR departmental static web site. Includes all FO sites managed by HRWebTeam. Goal is to better design our sites so it has the employee user and their needs as first priority.	IMFO	TBD
Immigration Services				
H-1B1 Application	New	Automate the current paper application for the H-1B1 new and transfer process	Immigration Services	FY2011
ITS Projects				
Prox Card/ ID Card Integration to Self Service	New	Create a Self Service application that allows employees to report their Prox/ID cards lost or stolen or to review the door access settings of their Prox Card - interface with EDS or AMAG for immediate update	EDS	FY2010
Mainframe Metafeed conversion & update	Improvements/New Versions	Develop process for real time exchange between EDS and HRIS to replace the nightly Directory Services feed	EDS	FY2011
Mainframe - ETR's from dept biwkly	Maintenance	Move from mainframe process to process within HRIS	ITS	FY2011
Mainframe - GL payroll journals (approx 15)	Maintenance	Move from mainframe process to process within HRIS	ITS	FY2010
Mainframe - Student FICA	Maintenance	Move from mainframe process to process within HRIS	ITS	FY2011
Mainframe - vacation sick	Maintenance	Move from mainframe process to process within HRIS	ITS	FY2011
SharePoint Upgrade (Part I)	Maintenance	Move all HR/FO accounts on SharePoint 2003 to 2007 and determine which, if any, intranet sites should be moved/converted to 07 version. Sites will be reconstructed using department based folders and web addresses. Training classes to be provided for Liaisons to manage their individual sites.	ITS	FY2010
SharePoint Upgrade (Part II)	Maintenance	Review all HR/FO web sites to determine if might be more appropriate housed on SharePoint/Groupshare.	ITS	FY2010
JOBS/Recruiting Application(s)				
JOBS- Student Employment	New	Create an internal and external employer site for all Student Jobs available currently on JobNet.	OSFA	TBD

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Jobs- Faculty Employment	New	Develop additional functionality to bring all of the Colleges and Departments into JOBS system.	Provost Office	Hold - Administrative
Jobs Website - Usability/External Search improvements	New	Review and update JOBS website for improvements on ADA usability standards and in how external users find our site	IMFO	FY-2009
Jobs-Hard to Recruit Referral Bonus	Hold	Create a function in jobs that allows departments to flag positions that have special referral bonus amounts tied to them.	HR Admin Services	Hold - Administrative
EOD Waiver Form	New	Automate the current paper EOD form for advertisement waivers.	EOD	FY2010
Organizational Effectiveness				
E-Form - Flexible Work Arrangement	New	Determine the need to be incorporated into workflow	Organizational Effectiveness	FY2012
E-Form - UISMART program	New	Determine the need to be incorporated into workflow	Organizational Effectiveness	FY2012
EAP & Health Coach - E-File Updates	Improvements/New Versions	Automate Satisfaction Survey; ability to add scanned attachments; Deletion of terminated employees	Wellness	FY2010
HRA - Email Reminders	New	Provide email addresses to QHS for HRA email reminders	Organizational Effectiveness	FY2010
Tuition Assistance (Lean Event)	New	This is redesign of the current Self Serv app. Usability updates and automation around the payment, including a link to the Ubill	Learning and Development	Jan-10
OD Consultation	New	Case mgmt, issue tracker, consult type tracking and general information used by the various consults offered (LEAN, Work Place, etc.) Way to record objectives, outcomes and other metrics/measurable.	Organizational Effectiveness	FY2011-FY2012
Staff Rewards and Recognition	New	Taking the paper version of Improving Our Workplace Award (IOWA), Staff Appreciation Grants and Professional Development Awards and putting into a shared application. Includes nomination, application for awards, candidate lists, administrate	Organizational Effectiveness	FY2012
Mary Jo Small Award Automation	New	Automation of the MJS application and selection process	Organizational Effectiveness	FY2010
Health Risk Assessment for Dependents	Improvements	Take current HRA offered to employees and make it available to their eligible dependants	Organizational Effectiveness	FY2012
Parking Projects				
Fleet Services	Maintenance	Report for leased vehicles; have mileage changes calculate for a requisition	Parking & Transportation	Hold - Final User Testing
Fleet Services - Rental Reservation System link	New	provide a link between new rental reservation system and vehicle requests done on self service	Parking & Transportation	Hold-Waiting user
Parking - Hang Tag application	New	Temporary hang tags to utilize free spaces in certain lots.	Parking & Transportation	Hold-Waiting user
Parking - Employee Carpool Match Service	Improvements	Make application more usable for employees. (Sort features, dates, 6mth re-registration, etc.)	Parking & Transportation	FY2010
Parking- Student Carpool Match Service	New	Create a separate carpool service like the one in Self-Serv for employees only this one is accessible to Students to sign up for carpool services.	Parking & Transportation	FY2012
Parking-Bus Placard automation	New	Automate the request for a Business Placard	Parking & Transportation	FY2012
Payroll Projects				
Corrected Time Process	Improvements/New versions	Change from paper process to on-line process in self service with workflow	Payroll	Hold-Administrative
Multiple Direct Deposits	New	Employees have ability to create multiple direct deposits for paycheck	Payroll	Dec-09
Vacation/Sick Process Review	Improvements/New versions	Review current process for reporting vacation/sick for improvements.	Payroll	FY2010
State Payroll System	New	Research feasibility of the State using our HR and Payroll system.	Payroll	on-going
SEIU Adjustments Biwkly	New	Calculate adjustments on a biwkly process	Payroll	FY2010
Provost Projects				
Special Comp Update	Improvement	Add further edits to special comp categories. Special comp for Overload Instruction improvements.	Provost Office	Dec-09
Property Management				
E-form - PMO transaction Forms	New	Automate PMO transaction forms (consolidation & automation)	Property Management	Hold-Waiting User
Treasury Operations				
eDeposit enhancement bundle	Improvements/New versions	eDeposit receive an update to improve usability, streamline business processes, become more compliant to bank file exchange standards and add several other new features.	Treasury Operations	Dec-10