

Information Management Project List
As of: 4/4/2012

Project Name	Type of Project	Project Description	Dept Owner	Projected Completion Date
Accounting and Financial Reporting				
CumComp-Redesign	Improvements/New Versions	Redesign/refresh of interface, update for accessibility and add new reports.	Accounting and Financial Reporting	Hold
Chartfield Maintenance	New	Request a new GL account Workflow form.	Accounting and Financial Reporting, Grant Accounting	FY2012
EFR Dashboard	New	Create a dashboard to give quick analytics, reporting and performance metrics to users. Includes the creation of widgets and easy interface to the EFR inbox.	Accounting and Financial Reporting	FY2012
EFR - IMU	New	Drill into feeder systems	Accounting and Financial Reporting	FY2012
GL Journal Entry	Maintenance	Redesign backend method of storing journals in progress to eliminate bad design of session data	Accounting and Financial Reporting	FY2012
GLDSS-Compliance Issues	New	Updates to meet compliance in the application.	Accounting and Financial Reporting	FY2012
Journal Entry Approval	New	Automate established approvals and workflow path requirements for journal entries.	Accounting and Financial Reporting	Hold-Administrative
Pay CV - feature updates/improvements	Improvements/New Versions	Small enhancements for existing version of site including bulk load of PayCVs.	Accounting and Financial Reporting	on-going
Web CV - feature updates/improvements	Improvements/New Versions	Rewrite of existing functionality only with review of future enhancements being considered but put on hold for future implementation.	Accounting and Financial Reporting	on-going
WhoKey - Closure codes	Improvement	Collect and send month-end and year-end closure codes to PSFT	Accounting and Financial Reporting	FY2012
WhoKey Admin - improvements	Improvement/New Versions	Administrative reports, new roles, EFR integration	Accounting and Financial Reporting	on-going
Accounts Payable/Purchasing				
ProTrav: Compliance	Maintenance	Adjust expense policies for new regulations.	Accounts Payable/Purchasing	FY2012
AP-PO: Contract search/reporting	Improvement	Create search and reporting functionality for contract data in PeopleSoft.	Accounts Payable/Purchasing	Q1 2012
International Travel Registry - Phase 3 Travel Insurance	New	Expand trip setup to gather more details about a person's trip in order to offer evacuation insurance and provide a more comprehensive view of who is traveling where	Accounts Payable/Trav, International Programs, Risk Management	Q2 2012
Over \$10,000 and Cap Equip Vouchers sign off	Maintenance	Create a way for users to enter their name/date for vouchers over \$10,000 and asset mgmt info if it is a capital equipment voucher.	Accounts Payable/Purchasing	Hold
ProTrav: Administrative travel reports	New	Create versatile campus wide administrative travel reports	Accounts Payable/Purchasing	Hold
ProTrav: Food/Alcohol	Improvement	Modifications to accommodate data collection in regards to funds spent on alcohol purchases with the pcard.	Accounts Payable/Purchasing	FY2012
ProTrav: eBuy multi-PO line modifications	New	Adjust the eBuy match exception process to detect and resolve Pos with multiple PO lines with multiple accounting distributions.	Accounts Payable/Purchasing	Q2 2012
ProTrav: Freight import improvements	New	Improve the import and reporting functionality of the FedEX, UPS, and VCF data	Accounts Payable/Purchasing	Hold
ProTrav: Managed spend cards	New	Adjust business rules in PCVs to accommodate managed spend cards for student programs.	Accounts Payable/Purchasing	Hold
ProTrav: UNI	New	Planning with UNI to either adopt ProTrav for their operations or integrate UNI into our operations	VP-FO	FY2013
Benefits Projects				
Catastrophic Leave Application (Lean Event)	New	Automation of the Catastrophic Leave donations and distribution of donated hours.	Benefits	Hold
Voluntary Supplemental Retirement	New	Automate the current process to encourage more participation in the program.	Benefits	FY2013
Capitol Asset Management				
E-form - PMO transaction Forms	New	Automate PMO transaction forms (consolidation & automation)	Property Management	Hold-Waiting User
Comp & Class Projects				

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Pending Position	New	Create a more efficient approval process for departments who are creating a new position and advertising a job opening at the same time.	Comp & Class	Spring - 2012
Furlough Case Management (Lean Event)	Improvements	Integrate the Furlough process with other systems such as Jobs@Iowa, Workflow, etc.	Comp & Class	Hold
Controller				
Big 10 sites	New	Transition Big 10 sites to CIC	Controller	FY2012
EOD Projects				
EOD Waiver Form	New	Automate the current paper EOD form for job advertisement waivers.	EOD	Hold
Employee and Labor Relations				
Financial Analysis				
FSDS Projects				
FMLA and ADA Case Management changes (Lean Event)	Improvements/New Versions	For compliance purposes to meet new govt regulations - the current applications supporting FMLA and ADA cases will need to be reviewed and brought into compliance. Combine with Cat Leave project.	FSDS	Hold - waiting user requirements
Grant Accounting				
Grant DSS-new Cost Sharing Reports	Improvements/New Versions	Add new report for cost sharing to improve monitoring of cost sharing accounts	Grant Accounting	FY2012
Grant EFR reports	New	Enable distribution of ITS-built reports through EFR	Grant Accounting	FY2012
HR Administration Projects				
Position Management	Improvements/New Versions	Complete position management for the remaining employee populations	HR Admin Services	on-going
ePersonnel	Improvements/New	Create ability to attach documents to the file; extend users	HR Admin Services	on-going
Talent Management	New	Integrated approach the creating Performance management, compensation, training, succession planning and goal management applications that support integrated HR business processes.	HR Admin Services	on-going
Compliance Tracking/Administration	New	Create a tool for campus to administer and track compliance requirements.	HR Admin Services	FY2013
Pre-Employment Access	New	Develop a process to get new hires into Self Service, SkillSoft, Training, pre-employment.	HR Admin Services	Hold
Salary Planning Tool	New	Bring together Individual Performance and Individual location in the salary range – including built in salary guidelines and suggestions for base pay increases	HR Admin Services	FY2013
UIHC Release Form	Improvements	Get UIHC into the April 2009 released features for sending applicants background check release forms electronically.	HR Admin Services	Hold- waiting user requirements
Identity/Infrastructure Projects				
Hawk ID Automation	New	At the end of the Appointment form process, send automatic Hawk ID "paperwork" to generate the new appointment's HawkID/triggering a response for the initiator with the HawkID and password	HR Admin Services	Hold
Utilize Identity Data Warehouse	New	Convert LDAP usage to IDW database queries.	IMFO	On-going
Changes to DNA File	Improvements	Add several new data elements to the current file.	EDS	FY2012
Prox Card/ ID Card Integration to Self Service	New	Create a Self Service application that allows employees to report their Prox/ID cards lost or stolen or to review the door access settings of their Prox Card - interface with EDS or AMAG for immediate update	EDS	Hold
IMFO Projects				
HR Query App Improvements	Improvements	Need query to run faster and with more data elements	IMFO	on-going
PeopleSoft Upgrade v 9.1	Maintenance	Upgrade of HRIS systems	IMFO	May-12
HR Transaction System - Rewrite	New version	New Version to better support evolving customer needs	IMFO	FY2014

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Server migration	New	Move financial applications to two new servers.	IMFO	on-going
Usability Testing	New	Work with HR web liaisons to conduct a study on the usability (includes accessibility) of each HR departmental static web site. Includes all FO sites managed by HRWebTeam. Goal is to better design our sites so it has the employee user and their needs as first priority.	IMFO	Hold
New Web Content Manager (Drupal)	Improvements/New Version	Implement a new Web Content manager tool for the FO and HR websites for better functionality and accessibility compliance. (Replaces the current Contribute tool.)	IMFO	FY2012
Immigration Services				
International Programs				
ESL TA Certification	New	Create an automated evaluation form to evaluate TA's where English is a second language prior to their appointment in the classroom.	International Programs	FY2012
JOBS/Recruiting Application(s)				
Jobs- Student Employment	New	Create an internal and external employer site for all Student Jobs available currently on JobNet.	OSFA	FY2013
Jobs- Faculty Employment	New	Develop additional functionality to bring all of the Colleges and Departments into JOBS system.	Provost Office	Hold - waiting user requirements
Jobs - UNI	New	Develop Jobs system for UNI HR/EOD.	VP-FO	FY2012
VETS Phase II	New	Create processes in Jobs@Uiowa that allows for Employment to audit pre-interview and selection processes around VETS.	Employment	Hold
Mainframe Conversion Projects				
Mainframe - Budget Management: Summer Session import	Maintenance	Replace a mainframe proces that imports a dataset for summer session and loads the data into the budget management system.	ITS	Q1 2012
Mainframe - GL payroll journals (approx 15)	Maintenance	Move from mainframe process to process within HRIS	ITS	on-going
Mainframe - Student FICA	Maintenance	Move from mainframe process to process within HRIS	ITS	Hold - waiting ITS
Mobile Apps				
Jobs@Uiowa Mobile	New	Create mobile versions of key functionality currently found in the Jobs@Uiowa application.	HR Admin Services	on-going
ProTrav	New	Create mobile version of key travel-related functionality	Accounts Payable/Purchasing	on-going
Self Service Mobile	New	Create mobile versions of key functionality currently found in the Self Service portal.	HR Admin Services	on-going
Organizational Effectiveness				
Occasional Child Care Provider List	New	Provide a secure location for employees to access the occasional child care provider information.	Organizational Effectiveness	TBD
E-Form - Flexible Work Arrangement	New	Determine the need to be incorporated into workflow	Organizational Effectiveness	TBD
OD Consultation	New	Case mgmt, issue tracker, consult type tracking and general information used by the various consults offered (LEAN, Work Place, etc.) Way to record objectives, outcomes and other metrics/measurable.	Organizational Effectiveness	TBD
Staff Rewards and Recognition	New	Taking the paper version of Improving Our Workplace Award (IOWA), Staff Appreciation Grants and Professional Development Awards and putting into a shared application. Includes nomination, application for awards, candidate lists. <u>administrate</u>	Organizational Effectiveness	TBD

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Health Risk Assessment for Dependents	Improvements	Take current HRA offered to employees and make it available to their eligible dependents	Organizational Effectiveness	HOLD
Parking Projects				
Fleet Services	Maintenance	Report for leased vehicles; have mileage changes calculate for a requisition	Parking & Transportation	Hold - Final User Testing
Fleet Services - Rental Reservation System link	New	provide a link between new rental reservation system and vehicle requests done on self service	Parking & Transportation	Hold-Waiting user
Parking - Employee Carpool Match Service	Improvements	Make application more usable for employees. (Sort features, dates, 6mth re-registration, etc.)	Parking & Transportation	Hold
Parking- Student Carpool Match Service	New	Create a separate carpool service like the one in Self-Serv for employees only this one is accessible to Students to sign up for carpool services.	Parking & Transportation	FY2012
Parking-Bus Placard automation	New	Automate the request for a Business Placard	Parking & Transportation	FY2012
Payroll Projects				
Absence Request	Improvements	Redo Absence request report.	Payroll	FY2013
Corrected Time Process	Improvements/New versions	Change from paper process to on-line process in self service with workflow	Payroll	CY2012
Vacation/Sick Process Review	Improvements/New versions	Preliminary Vacation/Sick reporting	Payroll	FY2012
Provost Projects				
Tenured Faculty Reviews	New	Add a workflow form and tracking mechanism	Provost Office	FY2012
Treasury Operations				
eDeposit - Merchant account workflow	New	Create workflow process for departments to request ability to accept credit cards, comply with PCI guidelines, and feed data back to vendor	Treasury Operations/Cashiers	Q1 2012
eDeposit process redesign (LEAN Event)	Improvements/New versions	Redesign the entire eDeposit process to introduce efficiencies and new code frameworks.	Treasury Operations/Cashiers	FY2013
Universal Electronic Workflow				
Form tools and integration	New	Tools for building generic forms. Tools for identifying outside forms that use workflow. External forms and form information integrated with workflow.	IMFO/ITS	FY2012
Routing set up tools	New	Tools to identify routes and route attributes for workflow forms. Tools to identify groups of users based on office or unit	IMFO/ITS	FY2013
Roles identification/Security	New	Mechanism for collecting role information from other systems. Integrate routing security with individual forms	IMFO/ITS	FY2013
Workflow form routing	New	Workflow should be able to use the identified route to pass a form through the system	IMFO/ITS	FY2013
Workflow inbox	New	Workflow inbox view, inbox tools, history of prior forms, form reports. Integration tools for other systems to display workflow inbox. Existing workflow forms appear in new workflow inbox	IMFO/ITS	FY2013
Integrate existing workflow forms	New version	Transition those existing in the current workflow programs to the new Universal Workflow.	IMFO/ITS	FY2014
Web Accessibility				
Website Accessibility Content Review	Improvements	Prepare current static web content for conversion to new Content Management System.	IMFO	FY2012
PDF	Improvements	Prepare current PDF content for compliance with campus accessibility standards.	All FO units	on-going
Media	New	Review media and make updates to comply with campus standards.	All FO units	Hold