

Research Staff Development Program – Biomedical Series

Our goal is to familiarize participants with a variety of topics and their impact on research, build awareness of the high quality and diversity of biomedical research on campus as well as to provide interaction with leading University of Iowa investigators.

Participant Guidelines

Enrollment Information & Requirements

1. To enroll in the Biomedical Series, and be eligible for a certificate, you must first submit a completed application. Your application must include a brief description of your current research activities, your expectations of the series and your supervisor's signature.
2. To enroll in a particular course, follow these steps:
 - a. Go to the *My Training* link (located under the Personal tab, Learning and Development) in your [Employee Self-Service](#);
 - b. Click on the *Available Sessions & Series* link at the top of the page;
 - c. Click on the course you want to attend – it will have the prefix **RES**; and
 - d. Click on the *Enroll in this Session* button.

Participant Information & Expectations

1. You must fulfill all minimum requirements to receive a certificate.
2. You may appeal to waive up to two topic requirements, if equal course work has been completed and documented within the past 12 months. Please contact [Ken Moore](#) to discuss available options.
3. If you are unable to complete a course within one of the course groups, contact [Ken Moore](#) to arrange a make-up offering within the next 12 months.
4. Participants may enroll for more than the required minimum number of topics.
5. Throughout the series, you are encouraged to have ongoing discussions with your supervisor about the series content and your future goals.
6. Please complete the electronic evaluation you will receive for every course that you attend. Your feedback is crucial to the continued success of the series. Additionally, you will be asked to complete a final series evaluation at the conclusion of the Biomedical Series.