Staff Council Executive Committee Meeting
2520B UCC
January 20, 2016

Present: Erin Brothers, Laurie Hafner Dahms, Hans Hoerschelman, John Laverty, Shannon Lizakowski, Monica Madura, Glenda Smith, Matthew Watson, Chuck Wieland and Marsha Adolph.

Absent: none

Meeting called to order

Approval of Minutes: Marsha Adolph will send the minutes from December 2015 via email for voting and approval.

TIER open forum discussion: Erin Brothers has been involved in many higher level TIER meetings. Erin would like to make sure staff are kept up to date on the TIER activities on campus. Cheryl Reardon, Senior Assistant VP for Research is chair of the TIER communications team. The TIER communications team would be happy to be a part of an open forum or other type of meeting if Staff Council wants to arrange it. The suggestion was to have multiple forums and to keep them flexible.

Coke Fund Requests: There was an email request for $500 for the Diversity Catalyst Award. The executive committee approved the award but would like the group to fill out the form. Matt Watson will follow-up with the requestor.

We had a discussion about the Mary Jo Small and Staff Tuition Assistance awards. A good share of our budget each year goes to these awards. Staff Council Executive Committee has expressed interest in supporting some gap training or emerging leaders training. Staff Council Executive Committee would like more reports to show how many people apply for both the Mary Jo Small and the Tuition Assistance awards. We would also like to know how many are accepted and denied for each so we can make sure that the money allocated is helping the largest number of people. Hans Hoerschelman will discuss this with Kevin Ward.

UI Healthcare Ad Hoc Committee discussion: Matt Watson has been appointed chair for a Staff Council UI Healthcare ad hoc committee. Nancy Davin is pro-temp. Overall, it was felt by the healthcare employees on executive committee, that Dr. Robillard and Mr. Ken Kates are committed to excellence for healthcare employees. Affiliate employees are one group that may fall through the cracks. We need to make sure they are acknowledged by some governance group. Matt reported that overall Epic seems to be going well.
ByLaws/Election discussion:
There was discussion about whether or not newly elected councilors can be on the Executive Committee. Marsha Adolph mentioned that in the past, the officers and the at large representatives were elected at separate meetings. At Large representatives were elected at the first meeting with new councilors and could be elected as an At Large member of the Executive Committee during their first year on council. The bylaws were changed a number of years ago. The Executive Committee discussed this at length and decided to leave the election of the Executive Committee as it currently is, which means that newly elected councilors would not be to run for the Executive Committee until the following election cycle.

Past Meeting Review/General Discussion:
In the discussions about who would be on the Operations Team and Strategy Implementation Team that President Harreld is setting up, they initially requested one staff person on each team. Hans Hoerschelman requested that we be allowed to have two staff on each team; one from the academic side and one from the healthcare side. This was approved. The suggestions by the Executive Committee were: Matt Watson and Monica Madura for the Strategy Implementation Team and Erin Brothers and Elesa Wedemeyer for the Operations Team. Hans will submit their names to the administration for invitation to the team. More information can be found here: http://president.uiowa.edu/people-and-initiatives/leadership.

Staff Survey Discussion:
Erin Brothers and Hans Hoerschelman will be meeting with Pete Matthes and Laura McLeran from the President’s Office, to help refine what the president is requesting and how we should provide it. It needs to be broken down into needs and requests. There was a discussion about having a business or statistics class look at this data as a project. Shannon Lizakowski and Hans Hoerschelman will look into this idea for future surveys.

Meeting Adjourned

Respectfully submitted,
Laurie Hafner Dahms, Secretary