



ACCOUNTING SERVICES

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**Cash Handling Policy and Procedure
 Research Subject Compensation via Cash or Equivalent Project List**

- ✓ The Cash Handling Obtainer, Disburser and Reconciler roles have to be the same people as listed on the original procedure.
- ✓ The Faculty Advisor (if applicable) and the Principal Investigator does not need to be completed if they are the same as listed on the original procedure.
- ✓ If personally funded, please enter "Personally Funded – No WhoKey required" in WhoKey section.
- ✓ If not personally funded and no WhoKey available – enter Org – Dept – Subdept.
- ✓ **Complete with person's name.

Research Project Name	
General Ledger WhoKey	
Time Period	
Faculty Advisor** (If Applicable)	
Principal Investigator**	

Research Project Name	
General Ledger WhoKey	
Time Period	
Faculty Advisor** (If Applicable)	
Principal Investigator**	

Research Project Name	
General Ledger WhoKey	
Time Period	
Faculty Advisor** (If Applicable)	
Principal Investigator**	

Research Project Name	
General Ledger WhoKey	
Time Period	
Faculty Advisor** (If Applicable)	
Principal Investigator**	

For additional projects, please attach as many of these forms as needed.

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