

# Catalyst Award Seed Grant- 2008 Proposal Cover Sheet

Name(s) of co-sponsors: \_\_\_\_\_

\_\_\_\_\_

Name of organization(s): \_\_\_\_\_

\_\_\_\_\_

What constituent group(s) do you represent?: \_\_\_\_\_  
(Faculty, Staff or Student)

**Rationale** for Grant/Project Summary (No more than 100 words):

**Include** the following items with your grant proposal:

- Grant Narrative: (No more than 2 pages 12 pt. font, single spaced) Components should include:
  - *Rationale*: Statement of need, background or perspectives, and grant objectives
  - *Methods*: How the money will be used, addressing both immediate use and/or long-term use to support diversity or inclusion. Explain how you will leverage the grant money to meet your project objectives. Include statement that addresses long-term plan if funded.
- Budget with line-item justification. Include in-kind support
- Project timeline
- Include letters of administrative support as well as support from potential collaborators

**Criteria for Evaluating Grants:** A strong proposal will:

1. Involve the target population in the planning and writing of the grant;
2. Reflect collaborative efforts of two or more groups working together;
3. Be supported by other fund-raising or granting opportunities as opportunities are available;
4. State a coherent plan that supports key specifics and expected outcomes; and
5. Demonstrate how the project will be sustained over time.

**Examples** of projects/programs that may be considered when developing grant plans. Programs are not limited to these options listed:

1. Managing cross-cultural conflict in the workplace
2. Jump start a diversity fellows or peer mentor project
3. Support a diversity class-room practices initiative
4. Engage frontline staff or people providing service to large numbers of the community
5. Activities that engage those not already engaged in diversity work
6. Extracurricular or co-curricular activities that bridge communities of difference in an immersion experience

**HOW TO SUBMIT:**

Applications are to be submitted by **February 4, 2008**. Send one copy of the application via hard copy or electronic file to:

Office of Equal Opportunity & Diversity  
202 Jessup Hall, University of Iowa  
alternatively, via e-mail to [diversity@uiowa.edu](mailto:diversity@uiowa.edu) .

For more information, contact  
Jennifer Modestou or Dorothy Simpson-Taylor  
Office of Equal Opportunity & Diversity  
(319) 335-0705