

ANNUAL REPORT TO THE FACULTY SENATE

**Committee: Committee on the Conflict of Interest in Employment
Year 2008-2009**

Committee Chair(s)	<i>Sue Buckley, Staff Chair Susan Johnson, Faculty Chair</i>		
Committee Members	<i>George Neumann</i>	<i>Economics</i>	<i>Term Expires: 5/2011</i>
	<i>Lon Moeller</i>	<i>Management & Organizations</i>	<i>Term Expires: 5/2010</i>
	<i>Loreen Herwaldt</i>	<i>Internal Medicine-Infectious Diseases</i>	<i>Term Expires: 5/2009</i>
	<i>Maria Duarte</i>	<i>Spanish and Portuguese</i>	<i>Term Expires: 5/2009</i>
	<i>Pat Mason-Browne</i>	<i>Liberal Arts and Sciences</i>	<i>Term Expires: 5/2011</i>
	<i>Mary Greer</i>	<i>Health Care Information Systems</i>	<i>Term Expires: 5/2009</i>
	<i>Catherine Solow</i>	<i>College of Medicine</i>	<i>Term Expires: 5/2010</i>
Committee Charge	<i>The committee's main activity is receiving and responding to inquiries and notifications regarding possible conflicts of interest in employment and, when appropriate, working with unit administrators to develop management plans for conflicts.</i>		
Meeting Dates	<i>All work is conducted electronically with the exception of an annual fall in-person meeting and face-to-face orientation for new members.</i> <i>Annual meeting date: September 29, 2008</i>		
Activities	<p><i>This year the committee:</i></p> <ul style="list-style-type: none"> • <i>received 27 new inquiries or notifications</i> • <i>determined that 8 of these did not constitute a conflict of interest in employment requiring a management plan (e.g., because it was below the financial threshold, there was no supervisory relationship, clerical error on Department of Sponsored Programs form)</i> • <i>determined 5 previously approved plans were appropriate for new grant applications</i> • <i>evaluated 14 new or revised management plans</i> <p><i>In addition, the committee:</i></p> <ul style="list-style-type: none"> • <i>sent out the annual policy notification to all faculty, staff and Deans, Directors and Departmental Executive Officers</i> • <i>collected the reviewed follow up reports for existing management plans</i> • <i>followed up monthly on all HR transactions (appointments, transfers, special compensation) and Office of Equal Opportunity notifications that indicated a conflict of interest</i> • <i>followed up regularly on all submitted grant and contract applications that indicated a potential conflict of interest</i> • <i>maintained committee database on past and current cases</i> 		
Issues of concern	<i>None</i>		
Recommendations, if any, to the Faculty Senate	<i>None</i>		