

FY11 Monthly Close Calendar
September 2010

Thursday	09/30/10	6:30 p.m.	All entries due from web applications to the general ledger
Friday	10/1/10		Cut off for changes to grant report distribution
Friday	10/1/10	noon	All non-closing journals posted to PSGL
Monday	10/4/10		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Tuesday	10/5/10		GLDSS tables loaded, verified and online reports available
Wednesday	10/6/10		UWRs printed and distribution begins

October 2010

Sunday	10/31/10	6:30 p.m.	All entries due from web applications to the general ledger
Monday	11/1/10		Cut off for changes to grant report distribution
Monday	11/1/10	noon	All non-closing journals posted to PSGL
Tuesday	11/2/10		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Wednesday	11/3/10		GLDSS tables loaded, verified and online reports available
Thursday	11/4/10		Grant reports printed and distribution begins

November 2010

Tuesday	11/30/10	6:30 p.m.	All entries due from web applications to the general ledger
Wednesday	12/1/10		Cut off for changes to grant report distribution
Wednesday	12/1/10	noon	All non-closing journals posted to PSGL
Thursday	12/2/10		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Friday	12/3/10		GLDSS tables loaded, verified and online reports available
Monday	12/6/10		Grant reports printed and distribution begins

December 2010

Friday	12/31/10	6:30 p.m.	All entries due from web applications to the general ledger
Monday	1/3/11		Cut off for changes to grant report distribution
Monday	1/3/11	noon	All non-closing journals posted to PSGL
Tuesday	1/4/11		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Wednesday	1/5/11		GLDSS tables loaded, verified and online reports available
Thursday	1/6/11		Grant reports printed and distribution begins

January 2011

Monday	1/31/11	6:30 p.m.	All entries due from web applications to the general ledger
Tuesday	2/1/11		Cut off for changes to grant report distribution
Tuesday	2/1/11	noon	All non-closing journals posted to PSGL
Wednesday	2/2/11		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Thursday	2/3/11		GLDSS tables loaded, verified and online reports available
Friday	2/4/11		Grant reports printed and distribution begins

February 2011

Monday	2/28/11	6:30 p.m.	All entries due from web applications to the general ledger
Tuesday	3/1/11		Cut off for changes to grant report distribution
Tuesday	3/1/11	noon	All non-closing journals posted to PSGL
Wednesday	3/2/11		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Thursday	3/3/11		GLDSS tables loaded, verified and online reports available
Friday	3/4/11		Grant reports printed and distribution begins

March 2011

Thursday	3/31/11	6:30 p.m.	All entries due from web applications to the general ledger
Friday	4/1/11		Cut off for changes to grant report distribution
Friday	4/1/11	noon	All non-closing journals posted to PSGL
Monday	4/4/11		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Tuesday	4/5/11		GLDSS tables loaded, verified and online reports available
Wednesday	4/6/11		Grant reports printed and distribution begins

April 2011

Saturday	4/30/11	6:30 p.m.	All entries due from web applications to the general ledger
Monday	5/2/11		Cut off for changes to grant report distribution
Monday	5/2/11	noon	All non-closing journals posted to PSGL
Tuesday	5/3/11		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Wednesday	5/4/11		GLDSS tables loaded, verified and online reports available
Thursday	5/5/11		Grant reports printed and distribution begins

May 2011

Tuesday	5/31/11	6:30 p.m.	All entries due from web applications to the general ledger
Wednesday	6/1/11		Cut off for changes to grant report distribution
Wednesday	6/1/11	noon	All non-closing journals posted to PSGL
Thursday	6/2/11		End of month processing Cum Comp DSS tables loaded, verified and online reports available
Friday	6/3/11		GLDSS tables loaded, verified and online reports available
Monday	6/6/11		Grant reports printed and distribution begins

June 2011 (*detailed EOY calendar will be distributed in May 2011*)

Thursday	6/30/11	6:30 p.m.	Entries due from web applications to the general ledger
Friday	7/1/11		Cut off for changes to grant report distribution
Tuesday	7/5/11	noon	All non-closing journals posted to PSGL
Tuesday	7/5/11		End of month processing
Wednesday	7/6/11		Cum Comp DSS tables loaded, verified and online reports available
Thursday	7/7/11		GLDSS tables loaded, verified and online reports available Grant reports printed and distributed