

University of Iowa Volunteer Appointment and Authorization

Volunteer Name: _____

Address: _____

Date of Appointment: _____

Authorizing Department: or Commission _____

Responsibilities (Work Description):

Signature _____ Phone Number _____
Departmental Supervisor or UI Commission Advisor

VOLUNTEER INFORMATION

You are a Volunteer if you provide services to or on behalf of the University and have no legal duty to do so, have no personal interest or gain from the activity, and receive no compensation or consideration (except expense reimbursement) for the services you provide.

Liability and Insurance Information for Volunteers. Volunteers are considered University employees while acting within the scope of their authorized duties. Chapter 669 of the Code of Iowa provides that the state will defend, indemnify and hold its employees harmless against liability claims of wrongful death, personal injury or property damage as a result of the negligence of the employee while acting in the scope of their employment. Claims of intentional injury, gross negligence, malfeasance in office, and criminal acts are not covered.

Use of Volunteer's Personal Autos Is Not Authorized. Volunteers are not required to use their own personal vehicles in service to the University. If authorized in writing by the University, the volunteer may be eligible for reimbursement of mileage in accordance with University policy. In the event of any accident, the volunteer's own personal insurance is primary and must respond to liability claims of other parties and passengers. The University will not reimburse the owner or driver for damages to the vehicle or other personal property in the vehicle.

Injuries – Covered by Workers Compensation. Volunteers are covered under the University's workers compensation program for payment of medical costs, for injuries sustained in the scope of employment.

Student Volunteers. If academic credit is received by the student for participating in a University event or providing services associated with the student's academic study, the student is deemed to have a personal benefit in the activity. In these cases, the student is not covered by the University's workers compensation. The student must rely on his/her own personal health insurance to respond to illness or injury.

Signature _____ Date _____
Volunteer Signature