

Performance Review Form Addendum: *Supervisory Position Expectations*

Please provide examples of how staff member has met expectations for current review year.

Civil and Respectful Interactions

Establishes and models collaborative interaction among peers and employees that is characterized by respect, honesty and service; encourages similar standards and ethics for all unit members; constructively manages conflict.

Diversity and Inclusion

Provides each employee with the opportunity to contribute to the goals of the unit, while managing the talents, strengths and behaviors of each individual in a diverse work group. Works to assure that all employees are respected and treated consistent with University policies in regard to equal employment opportunity and diversity.

Learning and Professional Development

Pursues opportunities for personal development that relate to supervision/management. Encourages employees to attend to the growth of their personal and professional capacity. Relates such opportunities to the unit's and the University's mission and values.

Responsibility and Accountability

Inspires and motivates others to high performance by exercising strong stewardship of University resources, setting expectations, measuring success through individual performance evaluations, and influencing organizational results.