

## Fine & Performing Arts Division

Thank you for submitting your work to the **10<sup>th</sup> Anniversary Jakobsen Conference!** The following pages will provide you with the necessary information and forms for you to submit your research. The work you submit for judging will NOT be returned to you, so PLEASE keep an original for yourself.

Having your work judged is **optional**. You can present your work at the 2008 Jakobsen Conference and not have it judged, if you so choose. In that case, the requirement is to submit only the electronic application. However, please be aware that you will **not** be eligible for any of the cash awards.

If you want your work to be judged, please be aware that all judging materials must be received by **Monday, February 4<sup>th</sup>, 2008 at 5:00 p.m.** in order to be eligible for cash awards. In addition to the electronic submission, please send three copies of your judging materials (**with no identifying information on them**) along with a cover letter stating your name, contact information, division and presentation title to:

GSS Conference Committee  
c/o Graduate College  
Room 205, Gilmore Hall  
[grad-senate@uiowa.edu](mailto:grad-senate@uiowa.edu)

We thank you for choosing to submit your work to this exciting event.

For answers to any questions, please contact:

Timothy Gupton  
Humanities/Fine & Performing Arts Division Head  
[timothy-gupton@uiowa.edu](mailto:timothy-gupton@uiowa.edu)

**Important Links:**

Application information: <http://www.uiowa.edu/~gss/conference/fa.html>  
Electronic submission: [http://www.uiowa.edu/~gss/conference/fa\\_application.html](http://www.uiowa.edu/~gss/conference/fa_application.html)  
Cover sheet: [http://www.uiowa.edu/~gss/conference/conference\\_cover\\_sheet\\_2008.pdf](http://www.uiowa.edu/~gss/conference/conference_cover_sheet_2008.pdf)  
Blinded cover sheet: [http://www.uiowa.edu/~gss/conference/blinded\\_coversheet\\_2008.pdf](http://www.uiowa.edu/~gss/conference/blinded_coversheet_2008.pdf)

Co-Chair Contacts:

Judging  
Event Planning  
Publicity

Alexandra Nica  
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## Instructions for the Fine & Performing Arts Division

The following materials must be received by the Graduate College, Room 205 Gilmore Hall by **Monday, February 4th at 5:00 p.m.**

Judging will take place before AND during the conference. If you wish to have your submission judged, you must submit a paper in addition to a short abstract submitted online. The abstract will be printed in the conference program.

### Formatting criteria:

1. REMOVE ALL identifying information from your submission.
2. Include one completed copy of the CONFERENCE COVER SHEET. Also include three copies of the completed blinded cover page (one for each copy of your document).
3. You should explain your work in a manner such that someone outside your specific department (but within your division) would understand.
4. Use 12-point font, double-spaced, with 1-inch margins on all sides, include PAGE NUMBER in footer.
5. The written portion of your Artist's Statement should be no longer than **3 PAGES**, double spaced.
6. Statements with written text over 3 pages **will not be judged** (Blinded cover pages do not count towards page limit).
7. You are allowed to add up to **1 ADDITIONAL PAGE** for references.
8. The maximum page count for a completed reports is as follows: 3 pages written text + 1 page references + blinded cover sheet = **5 pages**.
9. Submit **3** copies of your document/materials.
10. While we will attempt to return submitted materials to you, we CANNOT promise anything submitted for judging will be returned to you.
11. Submissions that do not meet these formatting criteria will not be judged.

### Quick check list for your ARTIST'S STATEMENT

- One (1) completed [CONFERENCE COVER SHEET](#)
- Three (3) copies of your ARTIST'S STATEMENT with three (3) copies of the [BLINDED COVER SHEET](#), i.e. one blinded cover sheet stapled to the front of each copy of your Artist's Statement.
- [ELECTRONIC SUBMISSION](#)

## **Suggestions for submissions**

Each submission will be judged by three faculty members selected from various areas in Fine & Performing Arts prior to the conference and one faculty member at the conference. Please be aware that while we will attempt to find the best judges for your submission, the faculty members reading your materials may not have a background in your area of study. The submission will be judged on the criteria presented in what follows; hence it is strongly recommended that your artist statement respects them as closely as possible.

## **Judging Criteria for Artist Statement/Media Submissions**

1. Clear Artistic Intention
  - a. Well defined artist's statement.
  - b. Material (presentation) submitted supports and fulfills artist's statement.
2. Overall Impression of Artistic Merit
  - a. Creative elements.
  - b. Conceptualization.
3. Evidence of Expertise Within the Field
  - a. Highly cultivated technical skills.
  - b. Highly cultivated performance skills.
4. Personal Expression/Craftsmanship/Interpretation
  - a. Compositional elements are appropriately recognized and performed.

## **Presentation at conference**

Your work will be judged on both the live performance/installation and on the materials submitted for judging. While we will attempt to return these materials to you, we CANNOT promise any materials submitted for judging will be returned. Clearly mark items with a campus return address, if you would like them returned. Submit 3 copies of your work. If you have difficulty providing copies of your work, please contact the Fine & Performing Arts Division Head, [timothy-gupton@uiowa.edu](mailto:timothy-gupton@uiowa.edu) before MONDAY, February 4<sup>th</sup> at 5PM for assistance. Dress for the conference is business casual.

## **Suggestions for submissions are**

1. Videotapes/ DVDs
2. Digital files, burned onto a CD-R/DVD-R
3. Photos or slides (Photos or slides should be converted to digital format to lower the cost of copies).