

Course Substitution Guidelines

All course substitution proposals are required to include the following:

- A narrative explaining why the proposed course should be included in the plan of study. If the student is requesting that the course replace an existing course, he/she must specify how the two courses are equal. If the student is requesting that a course be added as a new choice, he/she must identify how the change will improve the student's academic goals.
- A syllabus of the proposed course
- Any other material valuable to the Interdepartmental Studies Program's Advisory Committee in making their decision

Any proposal that does not include all of the above requirements will not be reviewed.

Note:

- Registration in some courses requires admission to a specific program or major. It is the student's responsibility to check the registration restrictions for all courses in the proposed plan to ensure eligibility.
- While not required, a letter of support from a University of Iowa faculty member would be helpful to the Advisory Committee in their deliberations. This letter should reflect that it is his/her opinion that the proposed course be viewed as an appropriate substitution for another course and/or matches a student's academic goals.

Submit proposals to David Gould, Academic Coordinator. His office is located at 120 Schaeffer Hall. Deadlines are posted on the website. (Course Substitutions are reviewed by the Advisory Committee once a semester.)