

## **Submission Guidelines for Self-defined Emphasis Area**

Self-defined Emphasis Area proposals are required to include the following:

- A narrative explaining why the student is choosing this Emphasis Area, and the research undertaken to arrive at the proposed course selection.
- A plan to complete the proposed courses including: when they are offered, prerequisites, alternative courses, etc. Registration in some courses requires admission to a specific program or major. It is the student's responsibility to check the registration restrictions for all courses in their proposed plan to ensure eligibility.
- A letter of support from a University of Iowa faculty member. This letter should reflect that it is his/her opinion that the selected courses match student goals. (While not required, letters of support from individuals working in the field would also be helpful.)
- Student transcript
- Any other material valuable to the Interdepartmental Studies Program's Advisory Committee in making their decision

**Spring Semester proposals are due to David Gould, Academic Coordinator, by 4:30 pm, on Friday, March 26th. His office is located at 218 Schaeffer Hall.**

The Interdepartmental Studies Advising Committee will be meeting the week of April 13<sup>th</sup>. All proposals will be reviewed at that time. A decision will be immediately forthcoming. **Any proposal that does not include all the above requirements will not be reviewed.**