

**Agency Supervisor's Evaluation
of Intern's Project**
University of Iowa
Leisure Studies Program

Intern Name _____

Agency _____ Agency Supervisor _____

This Evaluation is to be completed by the agency supervisor and discussed with the intern prior to submission to the university supervisor.

Please evaluate the intern's performance as related to the Intern Project using the guidelines listed below. Did the intern:

- Assess the need for the project?
- Plan or design the project?
- Implement the project?
- Evaluate the strengths and weaknesses of the project?
- Conduct research on the project?
- Present written work related to the project?
- Work independently on the project?
- Work cooperatively with others as necessary on the project?
- Plan his or her work in advance so that work on the project could be spaced appropriately throughout the internship?

Was the project a learning experience for the intern?

Was the project of value to the agency or program?

Use the following rating scale:

Excellent	Project is exemplary
Above Average	Project exceeds expectations
Satisfactory	Project meets minimum standards
Below Average	Project failed to meet expectations
Poor	Project is unacceptable

RATING: _____

Comments and/or observations: (attach on back side of this page)

Agency Supervisor

Date

Intern

Date