

University of Iowa Summer Journalism Workshops For High School Students

# Temporary Absence Form

During free time and meal time, students sometimes need to leave the Workshops for scheduled reasons, such as appointments or dinner plans with relatives. According to rules, students are **not** permitted to ride in vehicles with anyone except Workshops staff during the Workshops. If a student needs to leave for a reason such as those listed above, the student and parent/guardian must fill out this form and return it to the Workshops before they begin or at the registration desk on the first day of the Workshops.

Name of Participant: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Day, Date and Time Participant Will Leave: \_\_\_\_\_

Day, Date and Time Participant Will Return: \_\_\_\_\_

Reason for Temporary Absence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Information Regarding Person Who Will Pick up Student for Temporary Absence

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Signature of Workshops student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent or guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Name of parent or guardian: \_\_\_\_\_

Signature of Person Picking up Student (to be signed upon pickup):

\_\_\_\_\_ Date: \_\_\_\_\_

Return this form to:  
Summer Journalism Workshops  
100 Adler Journalism Building, Room E346  
University of Iowa  
Iowa City, IA 52242-2004