

The University does not appropriate funds for the basic operations of the Recording Studios; the charges listed offset our operating expenses. Students and faculty are offered the lowest possible rates. The rates for recital recordings and audition tape preparation are based on a \$18 per hour rate.

### POLICIES

All recordings are 2-channel stereo unless otherwise specified. Digital recordings (DAT and CD) are recommended for serious music recording; cassettes are available, but are definitely **not recommended** for serious music recording, job applications, etc.

**Studio equipment cannot be rented or loaned.**

Payment for all services is due upon receipt: cash, check, U-bill charges, or University departmental requisitions. Our setup and disassembly times, intermission, breaks (monitoring equipment), etc. are included in determining the total charge. Studio personnel are under no obligation to turn over tapes to clients unless the total bill for services has been paid in full. **A single invoice will be prepared for concert, recital, or session recordings (no multiple billings to individual group members).**

**All studio time and scheduled recordings must be requested TWO WEEKS in advance;** surcharges will be added for late requests.

School of Music policy discourages private (non-Recording Studio) recordings in Clapp Recital Hall, Hancher Auditorium, and performance venues in the Voxman Music Building.

Studio policy allows the preparation and assembly of audition tapes for academic, fellowship, or job applications, but internal editing of short selections or movements within larger pieces is not permitted. Full text of editing policy is available on request.

Studio personnel are not obligated to become involved in recording projects that are unrelated to the educational functions of the University.

Because the Recording Studios cannot be responsible for other operators or for the very wide range of video equipment on the market, there is no "guarantee" that an audio-for-video feed will be successful.

### VIDEO DUPLICATION

#### VHS video cassettes (standard speed)

up to ½ hour .....	\$10.00
up to 1 hour .....	\$14.00
up to 1½ hours .....	\$18.00
up to 2 hours .....	\$22.00

**Note:** For professional video duplications and editing, inquire at the Video Center (C105 Seashore Hall, 335-2645).

### SPECIAL SURCHARGES

Air Handling Unit Deactivation, Clapp Recital Hall ..... \$10.00  
(Not always possible)

Microphone installation:  
Hancher Auditorium or Opera Rehearsal Room \$20.00 minimum

Audio for video feed ..... \$30.00 minimum  
(Staff consultation required)

### SOUND SYSTEMS

The Recording Studios are able to supply a live sound system (tape/CD playback, narrator mic, etc.) for Clapp Recital Hall events only. Students may use the stereo system in Harper Hall for any of their sound system needs.

NOTE: Sound systems must be requested by Clapp Recital Hall users **at least two weeks before** an event. Requests on less than two weeks notice are subject to both a \$18/hr. fee (for the time of the rehearsal and concert) and a Late Request fee (see reverse). Requests on less than one week notice can only be honored if an engineer can be found (not guaranteed). A separate rehearsal (other than directly before the event) is available at a fee of \$18/hr with two weeks notice prior to rehearsal date and only if an engineer is available. Requests for rehearsals on less than two weeks notice are not guaranteed and, if provided, will incur both the \$18/hr. fee and a Late Request fee.



The University of Iowa  
School of Music

# Recording Studios

**School of Music  
Rates and Policies  
August 25, 2008**

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## CONCERT AND RECITAL RECORDING

(stereo microphone setup)

The following rates apply to free student recitals, as well as free faculty recitals scheduled after August 1 or January 1 (not appearing on SOM calendar) and requested on less than two weeks notice (faculty will be charged a recital fee & late fee).

A Recording Request must be picked up, filled out and delivered to Recording Studio personnel at least **two weeks before the event** to avoid late fees. A Program with timings and any other information must be submitted to the Studio at least **one week before the event**.

Up to 75' recorded on DAT master ..... \$35.00

Each additional 15 minutes of music..... \$7.00

"Reference" CD ordered on Recording Request.....\$12.00/disc

"Reference" cassette ordered on Request.....7.00/cass

"Reference" DAT ordered on Recording Request:

DT-15, 30, 45 ..... \$12.00 DT-90 ..... \$18.00

DT-60 ..... \$15.00 DT-120 ..... \$21.00

Note: If the client submits no timings, inaccurate timings, or no notification of unusual performance conditions (lights off, processions, etc.), rates for copies will be assessed as per "Duplication Services" (see right).

## RECORDING/AUDITION TAPE SESSIONS

(stereo microphone setup)

Billed at \$18.00 per hour for setup, recording and strike time (charges billed in 1/4 hour increments). The client will be charged a minimum of 3/4 hour of setup and strike time. "Reference" CDs, cassettes and DATs are billed as per "Recital Recording" charges above.

## COMPILATIONS

Billed at \$18.00 per hour for studio time (charges billed in 1/4 hour increments). "Reference" CDs, cassettes and DATs are billed as per "Recital Recording" charges above.

## LATE REQUESTS

Unless requests for recitals and sessions are made at least **two weeks** in advance, the following surcharges will be added to the regular charges:

Days Notice:	13-12	11-10	9-8	7-6	5-4	3-2	1-same
Surcharge:	\$10	\$15	\$20	\$25	\$30	\$40	\$50

NOTE: Requests made 13 days or less before the recording will only be honored at the discretion of Recording Studio personnel (not guaranteed).

Late cancellations (recitals and sessions) ..... \$15.00 minimum charge (A "late" cancellation is a recording cancelled too late for the engineer to be notified before arriving for work.)

"No Shows" (recitals and sessions) ..... \$20.00 minimum charge

## DUPLICATION SERVICES

DATs or CDs are recommended for serious music recording and job applications. If duplicates of recital tapes are requested soon after the performance, they will be made from a master tape recorded on high quality professional equipment; this will yield the best results. Non-archived masters are recycled every two weeks for other recitals. The rates below are for uninterrupted duplications (for compilation sessions, see below left.)

NOTE: Requests for compilations and duplications must be made at least 7 days before the copies are needed or late fees apply (see below).

### Cassette

one direction--price for first cassette each add. cass.

30 min. 45 min. 50 min.

\$8 \$9 \$11 \$6

both directions--price for first cassette each add. cass.

30 min. 45 min. 60 min. 90 min. 100 min.

\$9 10 \$12 \$14 \$16 \$6

### DAT

DT-15, 30, 45 ..... \$20.00 DT-90 ..... \$26.00

DT-60 ..... \$23.00 DT-120 ..... \$29.00

### Compact Disc cleaned-up from Concert/Session Master

up to 25 min. CD ..... \$20.00

up to 50 min. CD ..... \$25.00

up to 74 min. CD ..... \$30.00

up to 80 min. CD ..... \$35.00

**CD copies**-\$12/disc for first copy, \$6/disc for each additional copy

### Duplication from "Sticky" Tapes

Surcharge per baking of tape ..... \$12.00

### Duplication from Phonograph Records

Surcharge per side of phonograph record ..... \$6.00

### Duplication and Compilation Rush Jobs

(discretion of Recording personnel--not guaranteed)

6-5 day service ..... add 50%

4-3 day service ..... add 75%

2-1 day service ..... add 100%

### Shipping and Handling

One cassette/CD/DAT via US mail ..... \$5.00

Priority mail ..... \$10.00

Each additional item to same address ..... \$.50

## MULTIMICROPHONE RECITAL/CONCERT RECORDINGS & RECORDING SESSIONS

(recorded direct to stereo)

These rates apply to free officially-sponsored School of Music concerts and recitals recorded with multimicrophone setups in Voxman Music Building, Clapp Recital Hall, or Hancher Auditorium. These rates also apply to commercial and student recording sessions.

Rates include set-up, rehearsal monitoring, recording time, and strike. These charges also include air handling deactivation in Clapp Recital Hall (not always possible). "Reference" CDs, cassettes and DATs are available as per first panel.

Multi-microphone recording projects should be undertaken only after consultation with professional staff.

Stereo microphone + one highlight microphone ..... \$28/hour

Four or more microphones..... \$36/hour

(Charges billed in 1/4 hour increments.)

## COMPACT DISC SERVICES

The base charge for a CD project is \$3,000, which allows for approximately 40 hours of session time (including setups, rehearsals, and strikes), up to 100 digital edits, mastering, DTA-2000 analysis, PQ subcode editing, documentation, reference CDs or DATs, and one final master of choice.

Note: The \$3,000 base charge applies only if the client supplies a clearly marked score with a realistic editing plan.

Above the 40 hour/100 edit limit, the rate is \$52/hr recording time, \$40/hr editing time (charges billed in 1/4 hour increments).

Digital editing or mastering from client's tape (analog or digital): \$40/hr.

Compact disc recording projects should be undertaken only after consultation with professional staff.

These rates also apply to services for established labels supporting CD releases by UI musicians.