

Constitution of the University of Iowa Sailing Club

Approved January 30, 2002

ARTICLE I

NAME

This club shall be known as the University of Iowa Sailing Club

ARTICLE II

OBJECTIVES

THE OBJECTIVES OF THIS CLUB SHALL BE:

- A) To encourage, advance and improve the sport of sailing at the University of Iowa.
- B) To provide instruction in sailing necessary to:
 - 1) Teach the inexperienced to sail.
 - 2) Improve the skill of the experienced sailors.
- C) To provide equipment, organizational support and sailing competition under the auspices of the Midwest Collegiate Sailing Association.
- D) The encouragement, advancement and improvement of the sailing sport for all complementary organizations.

ARTICLE III

MEMBERSHIP

- A) Voting membership shall be granted to students, faculty, staff, alumni and friends of the University of Iowa upon application and payment of the dues specified in Article IV. Each member shall have one (1) vote.
- B) Honorary membership shall be bestowed by a two-thirds (2/3) vote of the club at a business meeting.
- C) Lifetime membership may be bestowed by a two-thirds (2/3) vote of the club at a business meeting.
- D) By payment of dues, members implicitly agree to abide by this Constitution and the Rules and Regulations of the University of Iowa Sailing Club, and agree to release said club, or any member thereof, or the University of Iowa of any responsibility for personal injury or personal damage.
- E) Categories of membership entailing specific privileges and responsibilities shall be established from time to time as appropriate by the Executive Board with the concurrence of the membership.

ARTICLE IV

DUES

- A) Dues shall be established from time to time by the Executive Council with the concurrence of the membership.
- B) Payment of dues constitutes membership in this organization.
- C) Any member who fails to pay his dues within four calendar weeks after the beginning of the current session shall automatically cease to be a member.
- D) Dues shall not be prorated or refunded.
- E) Any application for membership submitted after the end of the schedule of school classes shall be considered an application for the following session(s).

ARTICLE V

PARTICIPATION IN SAILING

- A) Non-member participation is not encouraged and members shall take precedence over non- members at all times except as noted in this article. Non-members must at all times be the guest of a member. No one under the age of sixteen (16) may participate in any function of this organization involving the use of boats unless accompanied by an older person and on the approval of the Executive Board. Non-members must wear lifejackets while in the boat.
- B) Exception to this will be made by the Executive Board for periods of special instruction, test periods, special races and regattas.
- C) The same person may not be a guest more than two times.

ARTICLE VI

EXECUTIVE BOARD

- A) The Executive Board shall consist of Commodore, Vice-Commodore, Rear Commodore, Secretary, Treasurer, Fleet Captain, Building and Grounds Chairman, Membership Chairman, and the Faculty Advisor.
- B) The Executive Board shall meet at least once each month.
- C) At any meeting of the Executive Board, five members shall constitute a quorum.
- D) The Executive Board shall have the responsibility for the general direction of the club and shall have the power to transact business involving club activities, policies and property of the club subject to the restrictions in Section F of this article.
- E) Meetings of the Executive board may be called by the Commodore as he/she deems necessary, or upon request of two members of the Executive Board.
- F) The Executive Board is authorized to spend up to \$150.00 upon approval of the majority of its members. Expenditures over \$150.00 must be approve by a majority vote of those attending a regular business meeting.

ARTICLE VII

OFFICERS

- A) Commodore: shall preside at meetings, enforce the laws and regulation of the club, enforce the rules of any organization to which the club is responsible, and carry out the will of the club and Executive Board; shall be the spokesman of the club or may delegate that authority; shall be ex- officio member of all committees; may call special meetings whenever the need arises.
- B) Vice-Commodore: shall substitute for the Commodore when absent and shall assist the Commodore in performance of the duties of the office; shall be responsible for sailing instruction; shall be the primary examiner for Crew, Light Weather Helmsman, Heavy Weather Helmsman and Skipper, and shall keep written records of people who have passed tests.
- C) Rear-Commodore: shall be in charge of all intra-club and inter-collegiate racing activities and shall assist in regattas in which the club is host or sponsor.
- D) Secretary: shall send notice of meetings, keep minutes and attendance records of the business meetings, records of the club's activities, and a secretary's notebook of useful information received by the club; shall conduct the club's correspondence; shall have and make available to any member upon request a copy of the constitution of the club.
- E) Treasurer: shall collect dues, keep financial records, handle the funds, pay all debts and make periodic financial reports to the club.
- F) Fleet Captain: shall be responsible for the maintenance and addition to the fleet and its equipment; shall work with the Rear Commodore in preparing boats for regattas.
- G) Buildings and Grounds Chairman: shall be responsible for the upkeep and maintenance of the building and grounds as well as maintaining a parts inventory for the Fleet Captain.
- H) Membership Chairman: shall be responsible for publishing periodic membership lists and organizing membership drives at registration and other times as deemed appropriate by the Executive Board.
- I) Executive Advisor: shall be appointed by the Commodore with the consent of the Executive Board and shall function as an advisor to the Executive Board.
- J) Faculty Advisor: shall function as an advisor to the University of Iowa Sailing Club; is an automatic member of the Board of Advisors of the Midwest Collegiate Sailing Association.
- K) Any officer may appoint assistants to help him/her in their work.
- L) Any officer missing three (3) consecutive meetings without good cause shall be replaced at a special election by the membership at the next business meeting.
- M) Any officer may be removed from office by a three-fourths (3/4) majority vote at a business meeting.

ARTICLE VIII

COMMITTEES

- A) The Commodore may appoint temporary committees as necessary.
- B) The Commodore shall also appoint temporary committees as directed by a majority vote of the membership at a business meeting.

ARTICLE IX

MEETINGS, VOTING AND ELECTIONS

- A) Any meeting at which the number of members present is at least equal to one-half (1/2) of the average attendance of the previous two meetings shall be called a business meeting.
- B) Voting shall be restricted to paid-up members.
- C) Written notice will be given before elections and voting on expenditures over \$500.00.
- D) All candidates for Commodore and Treasurer must be student members of this organization.
- E) To be eligible for the offices of Commodore, Vice-Commodore, Rear-Commodore and Fleet Captain, the candidate must hold the classification of Heavy Weather Helmsman or Skipper.
- F) Resignation: When an officer of this club resigns, an election shall be held at the next regular business meeting, or a special meeting if deemed necessary by the Executive Council to fill the vacated position.
- G) Meetings shall be held once a week, at such time agreed upon by the Executive Board.
- H) The Commodore shall have the authority to call special meetings if the need should arise. One notice of special meetings shall be passed to all members by the Secretary.
- I) All officers shall be elected at a general business meeting near the end of the fall semester.

ARTICLE X

ORDER OF BUSINESS

- A) Call to order.
- B) Reading and adoption of minutes of previous meeting.
- C) Reports of officers.
- D) Reports of committees.
- E) Unfinished business.
- F) New business.
- G) Adjournment
- H) At any special meeting, the special business for which the meeting is convened will be taken up immediately after the Call to order.

ARTICLE XI

GENERAL

- A) The Executive Board may institute such restriction on sailing and use of club property as it deems necessary.

ARTICLE XII

DISCIPLINE

- A) The Executive Board after a set hearing may suspend or impose disciplinary action as prescribed in the Rules and Regulations.

ARTICLE XIII

FINANCIAL POLICIES

- A) Two separate funds shall be maintained--a Boat Replacement Fund and a General Fund.
- B) The Boat Replacement Fund shall consist of money set aside annually for the express purpose of purchasing additional or replacement boats on a regular basis.
- C) The General Fund shall be used to cover all other club expenses, including all operating expenses and expenditures on facilities.
- D) These Funds shall be kept secure in a manner approved by the Executive Board and policies of the University of Iowa.

ARTICLE XIV

AMENDMENTS

- A) This constitution may be amended by a two-thirds (2/3) vote of members present at two (2) consecutive meetings.

AMENDMENTS

- A) **NONDISCRIMINATORY CLAUSE:** In no aspect of its programs shall there be any difference in the treatment of persons because of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or associational preference, or any other classification which would deprive the person of consideration as an individual. The club will guarantee that equal opportunity and equal access to membership, programming, facilities, and benefits shall be open to all persons. (January 30, 2002)
- B) **UNIVERSITY FINANCIAL CLAUSE:** Upon dissolution state money and mandatory student fees revert back to the granting organization. Group fees should be divided as stated in the constitution and carried out by the dissolving group's members and officers. If group has dissolved and group fees have not been divided as stated in constitution by 5 years from last account activity, monies in group's 00 account will revert to an account specified for this purpose within

UISG. These funds will then be available for distribution through SABAC guidelines in compliance with University of Iowa policy. (January 30, 2002)

C) CONSTITUTIONAL AMENDMENT CLAUSE: All amendments require written notice to the club. (December 2, 1998)