

Staff Council Executive Committee Meeting
July 16, 2003, 2:30 p.m. – 4:30 p.m.
603 JB

Present: Chris Annicella, Ella Born, Vicki Brown, Charlie Eastham, Hazel Kerr,
Dave Martin, Janice Simmons-Welburn, Michelle Wichman

1. **Called to order** at 2:33 p.m.

2. **Approval of Minutes:**

6/18/03 Executive Committee meeting minutes approved as presented.

6/25/03 Executive Committee meeting with President Skorton minutes approved as presented.

3. **Issues for Discussion:**

- a. Facilitating health insurance costs and salary policy discussion at the September Staff Council meeting: Pat Kenner has been asked to facilitate this discussion. Pat attended the Executive Committee (EC) meeting so that plans for the discussion could be established. Pat asked the EC if there was an expected outcome of the discussion, such as a proposal or recommendation that would require a consensus of the Council. How do we focus a discussion without having a projected outcome? Are there talking points? Are there specific questions to address? These were a few of the questions that Pat asked the EC. It was decided that members of the EC would look at this year's salary policy to review the eight points that made up the policy. Then at the August EC meeting, the committee will choose two to three talking points. These will be distributed to other Staff Councilors prior to the September meeting.
- b. Requests for Coca Cola funds: Dave discussed the proposed FY04 Coca Cola funds budget. He mentioned that with the change in percentage allocation, the Outreach category now has a total of \$3500 available and we have requests for funds totaling \$8300. Dave asked the committee, "Do we want to distribute all available Coca Cola funds with the requests we now have?" He initiated discussion by asking if any committee member had a plan and/or suggestion for how to determine distribution amounts. One committee member inquired if there is a submission deadline for requests. The committee then engaged in a lengthy discussion reviewing the nine requests for funds for Outreach, Family Services, and Recognition & Reward. It was decided to leave a small amount of funds available in each category for future requests. It also was decided to distribute some funds for all nine current requests; albeit only a portion of the requested amount was funded. Out of \$3500 allowed for Outreach, \$3050 was distributed to four requests. Family services had \$4500 available and \$4150 was distributed to three requests. And, \$1500 of \$2000 was distributed to two requests for Recognition & Reward.
- c. Selection of a new Councilor to fill the vacancy resulting from Mary Freitag's resignation from Staff Council: The Elections Committee recommended that the EC accept the nomination of Mary Maher Sturm to complete the Professional Research term ending April 2005. A motion was made and seconded to appoint Mary Maher Sturm to Staff Council. The motion was approved. Charlie will contact Mary to let her know of the appointment.
- d. Bylaws change to revise description of the Staff Council Budget Committee: Dave Martin presented a draft of a revision to the current description of the Budget Committee listed in the Bylaws. The EC discussed the draft and offered some suggestions. Dave said that he would incorporate the ideas and perhaps present to the Bylaws Committee at their next meeting.

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Continued

4. **Adjourned** at 4:45 p.m. Due to the time, a few discussion items were tabled until the next EC meeting in August.

Future Executive Committee Meetings:	Future Executive Committee Meetings with President Skorton:
Wednesday, 8/20/03, 2:30 – 4:30 p.m.	Tuesday, 8/26/03, 8:00 – 9:00 a.m.
Wednesday, 9/17/03, 2:30 – 4:30 p.m.	
Wednesday, 10/15/03, 2:30 – 4:30 p.m.	
Wednesday, 11/19/03, 2:30 – 4:30 p.m.	
Wednesday, 12/17/03, 2:30 – 4:30 p.m.	

Respectfully submitted,
Ella Born, Staff Council Secretary