

Staff Council Meeting
Wednesday, April 9, 2003, 2:30-4:30 p.m.
Rembolt Room, 115 CDD

Present: Matthew Anderson, Christine Annicella, Cheri Arneson, Anna Beadle, Ella Born, Vicki Brown, Jan Christensen, Julee Darner, Charlie Eastham, David Fitzgerald, Jo Ann Franklin, Julie Gilmore, Donna Hirst, Pamela Kacena, Hazel Kerr, Kathy Klein, Karon Kolek, Joy Kross, Mark Long, David Martin, Bonnie McIntosh, Donna Muller, Mary Lee Neuberger, Sara Nichols, Cheryl Reardon, Janice Simmons-Welburn, Rebecca Stamy, Rachelle Stewart, Jeffrey Wasson, Jan Waterhouse, Rhonda Weaver, Amy Welter, Michelle Wichman, Kathryn Wynes, Al Young, Heather Weber

Absent: Susan Felker, Wendy Ford, Mary Freitag, Dongwang Liu, Deb Pfab, Sandra Reed, Christine Remmert, Jennifer Tucker, Jeanette Wigim

Administrative Liaisons:

Sue Buckley, AVP of Finance & University Services and Director of Human Resources (HR)
Kevin Ward, Interim Associate Director of HR and Director of Employee and Labor Relations

1. The meeting was called to order at 2:33 p.m.

2. Review/approval of minutes

- a. 3/12/03 Staff Council meeting minutes were approved as presented.
- b. Reviewed minutes from the 3/13/03 Executive Committee meeting and the 3/20/03 Executive Committee meeting with President Skorton. There was one request for clarification of one of President Skorton's comments at the 3/20/03 meeting.

3. Campus Planning Presentation—Larry Wilson

Larry mentioned again the Campus Planning forums that are scheduled for next week. He handed out flyers with the schedule for the forums and encouraged all Staff Councilors to attend a forum. They are hoping for some good interaction among participants at the forums.

Larry also made a presentation of the current campus planning framework. He discussed the size of campus in terms of acreage, number of buildings, and square footage. He provided information regarding parking, bicycle routes, pedestrian walkways, lighting on campus, and the campus environment. The campus master plans are available via the web.

4. Comments/Regents report—Sue Buckley

- a. The Board of Regents (BOR) will meet tomorrow at UNI. Items on the docket include: two classification changes within the merit system; recommendations for faculty promotion and tenure; and the annual discussion of parking rates.
- b. With regard to the FY04 budget, Sue mentioned the memo that President Skorton distributed electronically regarding recent news reports about the budget and salary policies. Although nothing is final yet, the state legislature has decided to restore to the University's budget those funds that were provided from a non-recurring source in FY03 and there will be no specific funds allocated for salary increases at the Regents institutions for FY04. Sue mentioned that

the Regents allocations represent 14% of the state budget and that this University's budget represents 46% of the Regents budget.

- c. Sue and Lee Anna Clark co-chair a committee that has worked on revisions to the "Conflict of Interest in Employment" policy. This committee reviews cases where there is a potential advantage or disadvantage due to relationships (blood, marriage, adoptive, or other close relationships) in a supervisory employment context. The goal is to manage situations in a fair and reasonable way.
- d. Sue said that June 1st is the target date for the implementation of credentials checks for new hires. Sue clarified that the checks would not be made of all applicants for a position, rather just those persons who actually receive a job offer.

5. **Staff Celebration Day—Nancy Noyer**

Nancy discussed plans for this year's Staff Celebration Day that is scheduled for May 28th, 3:00 – 6:00 p.m. She said that the event is going to be in Hubbard Park and would be like a fair. A few new things that are scheduled include a pep talk by Mike Lorenzen, the women's gymnastics coach, and performances by the UI Steel Band and the FSG House Band. IMU staff will be carving ice, and there will be "Benefit Bingo." Another first is an online contest for staff that are unable to attend the event at Hubbard Park. Gift certificates will be given to someone that travels greater than 50 miles to work, to someone who bikes to work, and to someone who has been nominated as being fun to work with. Popular events from last year's Staff Celebration Day that are returning include staff demonstrating their art and massages provided by the Shiatsu Clinic. Food choices will include cookies, lemonade, popcorn, and ice cream treats. Nancy asked Staff Councilors to encourage all staff to come "just for the fun of it."

6. **Proposed Bylaws Change**

A motion was made and seconded to accept the proposal as presented in the Staff Council meeting packet to change the Bylaws regarding the University/Governmental Relations Committee. There was no discussion. The proposal was accepted.

7. **Executive Committee Elections**

Eligible Staff Councilors that were nominated for Executive Committee at the March Staff Council meeting included Vicki Brown, Donna Muller, Hazel Kerr, and Michelle Wichman. Charlie Eastham opened nominations and accepted from the floor these additional nominees: Jan Waterhouse, Mary Lee Neuberger, Chris Annicella, and Rhonda Weaver. Nominations were closed. Each nominee gave a brief statement. Elections by paper ballot followed. Newly elected members to the Executive Committee are Vicki Brown, Hazel Kerr, Michelle Wichman, and Chris Annicella.

8. **Committee on Committees Recommendations—Hazel Kerr**

Hazel said that the Committee on Committees met March 28th to review applications for staff openings on UI charter and non-charter committees. A list of the various committees and the recommendations was included in the Staff Council meeting packet. Hazel mentioned that there were very few applicants for the University Libraries and Faculty & Staff Parking committees. A motion was made and seconded to approve the recommendations. There was a brief discussion. The recommendations were approved.

9. Announcements/Adjourn

Charlie Eastham reminded Councilors of the Staff Council retreat scheduled for May 6th, 8:30 a.m. to Noon. Dave Martin also mentioned the Spring Forum with President Skorton scheduled for April 23rd at Noon, here in the Rembolt room.

The meeting adjourned at 3:58 p.m.

Respectfully submitted,
Ella Born, Staff Council Secretary