

**Staff Council Executive Committee Meeting with President Skorton
Meeting Minutes
Monday, November 22, 2004, 10:00 – 11:00 a.m.
101 Jessup Hall Conference Room**

Present: Cheryl Reardon, Michelle Wichman, Jan Waterhouse, Charlie Eastham, Chris Annicella, Ella Born, Sheri Sojka

Absent: Hazel Kerr

Administrative Liaison: Sue Buckley, Associate Vice President

1. President Skorton's Comments

- a. Seashore Hall staff are back in their offices today. Animal research units across campus are discussing security measures. Counseling is being offered to affected staff and faculty.
- b. Budget: Final decisions regarding budget cuts will be announced soon. Vice Presidents will discuss cuts with identified units before the semester break. A public announcement will be made after January 1.

2. Staff Council President's Comments

- a. Follow up from President's Forum. Executive Committee has discussed the idea of having an open forum with the Vice President for Research, or inviting research representatives to the Executive Committee's meeting with President Skorton when issues arise. President Skorton is supportive of either approach.
- b. CIC APSC 2005 Conference, hosted by The University of Iowa. APSC met on October 18. The group has established an executive board. UI is hosting the annual conference next year. The conference will be held in Chicago as a central location for all institutions. The group is forming subcommittees to discuss benefits that are not available at all institutions, such as domestic partner benefits, vacation accrual, and employee tuition waiver. There will also be 3 teleconferences in addition to the annual conference, and the UI will host these as well. President Skorton asked for information about benefits that are not available at all institutions, and would like to discuss those issues at a future meeting. He suggested that Executive Committee ask Provost Hogan what is being discussed within the CIC that affects staff.
- c. Professional Health Care Representatives. Executive Committee is seeing a trend with Health Care representatives not being able to attend Staff Council meetings. We are concerned that Health Care

representatives may be unable to attend meetings due to workload. UIHC Ad-hoc Committee is meeting with Donna Katen-Bahensky in January and will discuss this issue with her.

- d. Upcoming meeting with Provost Hogan. Executive Committee is meeting with Provost Hogan on December 2. We have discussed the possibility of having Provost Hogan attend our regular meetings with President Skorton. He is comfortable with us inviting Provost Hogan or any Vice Presidents to our meetings as needed.
- 3. Associate VP Buckley's Comments**
- a. By end of January, should have completed review and update of all (over 700) job descriptions, most of which were established in the 1970's.
 - b. In 2-3 weeks, will have updated Employment Opportunities website that will have much more information and helpful links.

Respectfully submitted by
Jan Waterhouse, Secretary