

**Staff Council Executive Committee Meeting Minutes**  
**Wednesday, February 16, 2005**  
**2:30 – 4:30 p.m.**  
**603 Jefferson Building**

**Present:** Cheryl Reardon, Michelle Wichman, Jan Waterhouse, Charlie Eastham, Chris Annicella, Ella Born, Hazel Kerr, Sheri Sojka

**Absent:** None

**The meeting was called to order at 2:33 p.m.**

- 1. Guests: Dave Ricketts, Linda Noble, Ray Haas, discussion of physician parking plan.** Dave Ricketts provided a written summary of the Faculty/Physician Parking Permit Proposal. The primary motivation for this proposal is not revenue, but to support patient care services and recruitment/retention of faculty physicians. The graduated parking rate created approximately 550 vacant parking spaces in the hospital parking ramps that were being used by staff that had parking assignments elsewhere. The price of the permit reflects the actual full cost of the facility, with no subsidy from the University. The permit would authorize the physician to park in the public spaces in any of the five hospital ramps. It is not likely that all five ramps would be full, but if that happened, the physicians are not authorized to park in other nearby ramps or lots. Therefore, this proposal will not displace current staff parking. The separate day tag program will be available to staff. Based on patient load and physician parking, Parking & Transportation will estimate the number of vacant spaces in each ramp. Some of those spaces would be made available for sale for the next day for a fee of about \$6 per day. Therefore, the day tag program may be affected by the physician parking proposal which could reduce the number of available spaces that would be put into the day tag program.
- 2. Approval of previous minutes**
  - a. Staff Council Executive Committee Meeting Minutes, January 19, 2005. Approved as submitted.
  - b. Staff Council Executive Committee Meeting with President Skorton, January 20, 2005. Approved as submitted.
  - c. Staff Council Executive Committee Meeting with Provost Hogan, January 13, 2005. Approved as submitted.
- 3. Issues for discussion:**
  - a. **Ad Hoc committee - adoptive leave benefits.** Diana Boeglin is to submit some names of individuals to serve on a subcommittee to further explore and refine the proposal. A suggestion was made to ask if Faculty Senate would like to be represented on the committee. Michelle will ask for volunteers at the April Staff Council meeting.

- b. Ad Hoc Committee - Engagement & Outreach Committee.** Currently, the following Staff Councilors have volunteered: Julie Sexton, Chris Annicella, Mary Greer, Charlie Eastham, Sara Nichols, David Fitzgerald. Michelle will ask for other volunteers at the April Staff Council meeting. The committee will be asked to name a chair.
- c. Follow up to Meeting with Provost Hogan**
- i. Executive Committee will develop proposed guidelines and criteria for shared governance. Michelle, Ella, Sheri and Cheryl will work on developing a draft. A suggestion was made to use the joint faculty/staff budget committee description as a guide for developing criteria for shared governance guidelines.
  - ii. Michelle is in the process of updating the information relating to staff involvement in each college. She will send this information to all Executive Committee members when it goes to Provost Hogan.
  - iii. Quarterly Executive Committee Meetings have been scheduled for the next year (April, August, November).
- d. Peer Support Group**
- i. Executive Committee has received statements from two members who wish to serve a second term: Chris Stevens and Ella Born. A motion was made and seconded to appoint Ella Born and Chris Stevens to a second two year term, contingent upon approval by Human Resources. The motion carried with none opposed. Cheryl will forward this recommendation to Sue Buckley for approval.
  - ii. Chair Needed. A motion was made and seconded to appoint Ella Born to serve as chair. Motion carried with none opposed.
- e. Year End Report.** Cheryl will use comments from the year-end questionnaires completed at the February Staff Council meeting for the year-end report. Cheryl will draft a year-end email note to send to constituents after the March Staff Council meeting.
- f. CIC APSC – Born.** The teleconference was held on January 24, 2005. Subcommittees gave progress reports. The issues being explored by the subcommittees include tuition waiver, adoption benefits, and vacation accrual. Conversation during the teleconference indicated that other institutions may not have tuition waiver, but programs for tuition assistance similar to UI's. The next teleconference is in early April. The benefits survey is being reviewed and updated.
- g. March Staff Council Meeting.** Certificates will be given to those councilors whose terms are ending. Mugs and refreshments will be provided.
- h. Thank you notes to key leaders on campus.** Staff Council mugs and thank you notes will be given to campus leaders who have been supportive of Staff Council.
- i. Elections update.** 14% returns as of yesterday, with one week remaining. An email will be sent out as a reminder to vote.
- j. HR Committee statement on staff credentials.** Cheryl will forward the statement to Executive Committee members for feedback.

- k. Officer nominations.** A question was asked as to role of the Elections Committee in soliciting nominations. The Elections Committee had discussed a goal to solicit nominees for the officer positions, but that task was not accomplished this year. It was suggested that next year, each officer should give a short presentation at the January Staff Council meeting about the responsibilities of each position, so that councilors have an opportunity to consider running prior to the February meeting.
- l. Committee chairs.** Michelle asks for input about possible committee chairs.
- m. Reschedule March EC meeting.** The March Executive Committee meeting will be rescheduled due to a conflict.

**4. Items for meeting with President Skorton**

- Update on Wellmark negotiations & Board of Regents changes
- Update on meeting with Provost Hogan
- P & S union issues
- Topics for March 1 open forum

**5. Other matters from SC meetings**

- a. IPTV sign-up.** Cheryl forwarded the list of Staff Council volunteers to Julie Thatcher. Faculty Senate will ask if any faculty members want to participate.

**The meeting was adjourned at 4:25 p.m.**

Respectfully submitted by  
Jan Waterhouse, Secretary