

**Staff Council Executive Committee Meeting Minutes**  
**Wednesday, April 20, 2005**  
**2:30 to 4:30 PM**  
**603 Jefferson Building**

**Present:** Michelle Wichman, Jan Waterhouse, Lori Cranston, Cheryl Reardon, Ella Born, Nancy Davin, Nancy Fick, Sheri Sojka

**Absent:** Mary Lee Neuberger

**1. Approval of Previous Minutes**

- a. Executive Committee Meeting Minutes, March 24, 2005. Approved with one revision.
- b. Executive Committee Meeting with President Skorton, March 29, 2005. Approved as submitted.

**2. Guest Speaker.** Barb Spence, Council on the Status of Women (CSW). Barb described the origin and structure of CSW, which was established in 1976. The Council meets monthly and subcommittees also meet separately. Barb provided an update about the status of the campus sexual harassment survey conducted by CSW. The data analysis process is continuing. Barb also discussed other projects that CSW has been involved with such as Celebration of Excellence and Achievement among Women, comparable worth issue, and the athletics merger review. CSW also collaborates with comparable groups at other CIC institutions. Barb will continue in her role as Staff Council's liaison to CSW.

**3. Budget Issues**

- a. Update of Funds, Lori Cranston. Executive Committee reviewed the current budget and discussed anticipated expenditures for the remainder of the year. Lori will review prior years' spending in each category and recommend changes at the next Executive Committee meeting.
- b. Coca-cola Requests, Lori Cranston. \$125 is left from this year's funds. Lori reviewed the spending history from Coke Funds since FY1999. Lori will inquire about the status of carry-over funds. Lori will also prepare a summary of what programs have been supported by Coke Funds for presentation to Staff Council at a future meeting.
- c. CIC APSC Budget Request, Ella Born. Ella provided an updated budget for this year's teleconferences and conference in Chicago.

**4. Issues for Discussion**

- a. CIC APSC Update, Ella Born. Ella provided updates on the current projects: domestic partner benefits, tuition waiver policies. Ella has

learned that the Wisconsin governor may seek funds to provide domestic partner benefits for state employees. If that happens, statements in support of domestic partner benefits may not be necessary. The group is in the process of formulating bylaws. Two members from each institution will be voting members. Executive Committee appointed Sheri Sojka to be the second voting member to attend this fall's conference. Other volunteers to attend the conference will be solicited at the May Staff Council meeting. The next teleconference is June 6, 2005.

- b. Review Future Executive Committee Meetings. Michelle provided a calendar of meetings and events through the end of December 2005.
- c. Colleen's Last Day with Staff Council. Colleen, Staff Council Office Manager, has submitted her resignation. Michelle will explore the possibility of temporary assistance in the interim period until the position is filled.
- d. Staff Council Vacancy . Bonnie McIntosh resigned her position on Staff Council effective March 2005; her term ends March 2006. Elections Committee presented two candidates for Executive Committee consideration to fill the remainder of the term. A motion was made and seconded to appoint David Johnson. The motion carried with none opposed or abstaining.
- e. Elections Committee Bylaws Procedures, Barb Spence. Elections Committee proposed an Elections Committee Procedures document to supplement the Bylaws. Executive Committee reviewed and approved the procedures document, which will be added to the Staff Council website.
- f. Committee Chairs for 2005-06. Executive Committee discussed possible chairs for each Staff Council committee. A motion made and seconded to approve committee chairs as discussed. Michelle will contact those individuals.
- g. What has SC done for you lately? A constituent emailed Employee and Labor Relations to express the concern that Staff Council's activities and efforts are not well publicized, so staff do not recognize how they benefit from Staff Council's representation. This topic will be discussed at the upcoming Staff Council retreat.
- h. Staff Council Retreat is scheduled for Thursday, April 28, 2005 ,8:00 am – 12:00 p.m. in S401 PBB.
- i. Van Pool Policy. A constituent emailed with a concern about van pool riders being allowed to leave work early. The employee will be referred back to their HR representative to discuss the issue of her schedule.

- j. Homecoming Committee. Michelle will circulate a sign-up at the May Staff Council meeting.
  - k. Set Goals for 2005-06. This topic will be discussed at the May Executive Committee meeting.
- 5. Items for Meeting with Provost Hogan, Thursday, April 21, 2005.**
- a. Shared Governance. Jan will take over the development of a proposal.
  - b. Staff Awards
  - c. The Iowa Promise
- 6. Items for Meeting with President Skorton, Wednesday, April 27, 2005.**
- a. Introductions of New Executive Committee Members
  - b. Update on Wellmark Negotiations
  - c. UIHC furloughs
  - d. FY06 salary policy
  - e. Thank you
- 7. Announcements**
- a. Board of Regents meeting May 4<sup>th</sup> and 5<sup>th</sup>. Michelle will make a five minute presentation. Michelle plans to focus on salary issues.
  - b. Letter from Staff Council Professional/Research representative to University leaders/administration. Councilors who represent research staff drafted a letter relating to current issues they would like to discuss with administration. The letters have been sent. Those councilors will attempt to schedule meetings with administrators to discuss the issues identified in the letter.

Respectfully submitted by  
Jan Waterhouse, Vice President/President Elect