

Staff Council Executive Committee Meeting with Provost Hogan
Meeting Minutes
Thursday, April 21, 2005
9:00 to 10:00 AM
105 Jessup Hall

Present: Michelle Wichman, Jan Waterhouse, Cheryl Reardon, Lori Cranston, Nancy Fick, Nancy Davin, Ella Born, Sheri Sojka

Absent: Mary Lee Neuberger

1. Provost Hogan's Comments.

- a. **Shard governance.** Provost Hogan asked the Deans at a Deans' Council meeting what type of staff advisory committees they had in their colleges. Some Deans indicated they had such committees. He encouraged the Deans to establish such committees if they did not already exist, and to write the committees into their collegiate governance process. The Deans were receptive to this suggestion.

Provost Hogan would like Staff Council to offer its input as to how those committees would be structured, who would be on them (elected vs. appointed), how often the committee would meet and with whom (Dean and/or Associate Dean, fiscal officer), and what type of issues would be considered. Provost Hogan offered to take this input back to the Deans for their consideration and use. He recommends that Staff Council make this project a high priority.

2. Staff Council President's Comments

- a. **Introductions** of New Executive Committee Members
- b. **Shared Governance.** See discussion above.
- c. **Staff Awards.** Staff Council recently solicited nominations for our staff awards via an email to faculty. The email, which gave information about each award, was shortened by the Provost's Office due to the length of it. Executive Committee understands the need to have a limit on the length of emails that go to all faculty, but is concerned about faculty not getting all of the information that was intended to be in the email, which may negatively affect the nomination process for the awards. Provost Hogan offered to review the email if we notify him in advance the next time it needs to be sent out, and Executive Committee will be sensitive to the length of the email.
- d. **The Iowa Promise.** Executive Committee is interested in brainstorming ideas as to how staff might help to achieve the goals stated in the UI Strategic Plan. Provost Hogan welcomes Staff

Council's ideas relating to all of the stated goals, and particularly relating to the goal of diversity. He believes that achieving diversity goals is important to the future of the University, and he would like to see progress made in all groups, and particularly staff. Provost Hogan invites the Staff Council Diversity Committee Chair to be a member of his Diversity Task Force.

- e. **Invitation to future Staff Council Meeting.** Provost Hogan is willing to meet with Staff Council on a regular basis as we wish.

3. Kevin Ward's Comments

- a. **Shared governance.** Kevin Ward suggests that Staff Council develop a range of best practices that would meet the needs of staff and the University, and provide these options to colleges and units so they can structure a process that works best for their area. He suggests that Staff Council consider what issues we would envision being addressed through the proposed shared governance structure.

Jan Waterhouse will lead an ad hoc committee to work on this project and develop a proposal for consideration. Kevin offered to assist.

Respectfully submitted by
Jan Waterhouse, Vice President/President Elect