

**Staff Council Executive Committee
Meeting Minutes
June 15, 2005 2:30-4:30
603 Jefferson Building**

Present: Ella Born, Nancy Davin, Nancy Fick, Mary Lee Neuberger, Cheryl Reardon, Sheri Sojka, Michelle Wichman

Absent: Lori Cranston, Jan Waterhouse

The meeting was called to order at 2:35.

1. Review/Approval of Minutes:

- a.** Executive Committee Meeting Minutes May 18, 2005 were reviewed and approved as written.

2. Budget Issues:

- a. Update of Funds:** Michelle reviewed the budget and available funds. \$2,317.86 remains in the Staff Council General Education Budget as of 5/31/05. This money must be used by June 30, 2005. Executive Council will work with Nancy Noyer (Worklife Programs) to develop a recognition program which will include t-shirts for Staff Council members. We will also purchase notepad holders for Staff Council. Some funds will be used to purchase pad folios for the participating institutions as the CIC APSC meeting in October.
- b. Coke Fund Request:** Staff Council received a request from Charlotte Westerhaus (Office of Equal Opportunity and Diversity) to fund \$500 for the 2005 Catalyst Awards. The Executive Committee voted to fund \$500.

3. Issues for Discussion:

- a. Staff Council Retreat:** Four areas were identified and discussed at the April Staff Council retreat. The four areas are:

- How can we increase visibility of Staff Council?
- Engagement
- Diversity
- Staff Issues

The Executive Committee discussed each of these areas and will contact the appropriate Staff Council Committee to work with the issues raised in each category.

- b. June CIC APSC Conference Call:** Ella and Sheri summarized the discussion for the June conference call. Each institution absorbed the cost of their calls thus decreasing the cost to Staff Council.

- The University of Minnesota discussed a proposal in their institution to decrease staff furlough from one year to six months.

- The University of Illinois is working with a “flat” budget this year and is looking at the University pension plan as a source of revenue.
 - The Wisconsin State Legislature rejected a proposal to fund a domestic partners benefit program suggesting it was too costly.
 - Bylaws were approved for the CIC APSC.
- c. Staff Appreciation Week:** Some departments on campus did not plan any events during Staff Appreciation Week which was May 18-25. There was general discussion on what activities some departments planned for their staff. Executive Committee will continue to discuss this issue and try to suggest ways non-participating departments can become involved in Staff Appreciation Week next year.
- d. Van Pool Riders:** In April a constituent emailed Staff Council with a concern about van pool riders being allowed to leave work early to meet the van. Ella contacted the Commuter Transportation Programs Office regarding this issue. There is no “unwritten policy” which allows van pool riders to arrive at work late or leave early for van rides. The van’s schedule is determined by the driver/coordinator and the University. Any questions can be addressed to Michelle Ribble or Dave Ricketts. Ella will contact the constituent to discuss options available.

The meeting was adjourned at 4:25.

Respectfully submitted by,
Mary Lee Neuberger, Secretary