

Staff Council Executive Committee
Meeting Minutes
August 23, 2005 3:00-5:00
603 Jefferson Building

Present: Ella Born, Lori Cranston, Nancy Davin, Nancy Fick, Mary Greer,
Mary Lee Neuberger, Sheri Sojka, Michelle Wichman

Absent: Cheryl Reardon

Guest: Maureen McCormick, University Human Resources

The meeting was called to order at 3:05.

1. Review/Approval of Minutes:

- a. Executive Committee Meeting Minutes July 20, 2005 were reviewed and approved with one revision.
- b. Executive Committee Meeting with President Skorton, July 27, 2005. Minutes were reviewed and approved as written.

2. Issues for Discussion:

- a. **Staff Council Secretary:** Five applicants will be interviewed this week. A hiring decision will be made on Friday.
- b. **Budget Committee Nominations:** Nominations for the committee are Lori Bassler, Linda Bergquist, Hazel Kerr, Barb Spence, and Kathryn Wynes. Each nominee submitted a statement outlining their interest in the position and qualifications. The Executive Committee appointed Hazel Kerr and Barb Spence to the Budget Committee.
- c. **Team Charge, Michelle Wichman:** A team made up of Senior HR representatives and Staff Council appointees will address the issue of job security for P & S term employees. Bob Millsap will chair this group. The Executive Committee will recommend staff for this team.
- d. **FYI and Staff Communication, Michelle Wichman:** Michelle met with Steve Parrott (Director, University Relations) to discuss improving staff communication across the University. Many staff have expressed concern about stopping the paper copy of FYI. Staff Council was not consulted prior to this change. Michelle has asked Steve Parrott to attend a Staff Council meeting to discuss options to improve communication across campus.
- e. **CIC APSC, Ella Born:** Ella is finalizing arrangements for the meeting on October 16-17 in Chicago. She will contact member institutions to determine the number attending the meeting.

- 3. Professional Development for Research Staff, Maureen McCormick:** Research staff have requested that professional development opportunities specifically oriented to research be made available. The first goal is to identify what is needed and then determine what is already available to meet these needs. SkillSoft will be changing to SkillChoice with access to more than 2,200 courses and 7,000 books online. It will be imperative to market these learning opportunities.

The meeting was adjourned at 5:00.

Respectfully submitted by
Mary Lee Neuberger, Secretary