

FINAL

UI Staff Council Executive Committee Meeting
Wednesday, August 20, 2008

Present: Martha Greer, Lori Bassler, Sarah Tallman, Glenn Kell, George Hospodarsky, Diane Hauser

Absent: Kathy Klein, Mary Lee Neuberger, Mark Fullenkamp

Guest: Diana Boeglin, Staff Council Education Committee Chair

The meeting opened at 2:37 p.m.

A motion to approve the Minutes from the July meeting was made by George Hospodarsky and seconded by Sarah Tallman.

There were no comments on the Staff Council Executive Committee Meeting with President Mason in July. George Hospodarsky made a motion to approve and Diane Hauser seconded.

Regents Award

Professor Jon Carlson was asked by President Mason to review all of the Regents awards. The prize may increase but nothing is final yet. Staff Council recommended that the award be a cash award to the recipient as Staff Council previously voted. This point needed to be clarified.

By-Laws Committee

The By-Laws Committee had a good meeting that raised a lot of questions about our mission. We read the mission form George's computer. The By-Laws Committee asked if these goals need to be reviewed or had they ever been reviewed? Are we doing what it says? Do we need to make any changes? Martha feels that the role of the officers needs to be well-defined. There is concern that the roles are articulated so departments understand the VP role is really a three-year commitment.

Another discussion was about Elections Committee and the interpretation of how the unelected years of president and past-president are written. The Executive Committee endorses the correction of the wording so the present and past president are considered full committee members.

Budget

Martha Greer stated that she would like to see a target budget request made on behalf of Staff Council and submit this in March 2009. This will be part of the Goals Committee.

Sexual Harassment

Before President Mason sent the e-mail, Martha Greer was contacted by Provost Loh about the need for collaboration on this issue. EOD also sent an e-mail on sexual harassment.

Reception for President Mason

Discussed the possibility a reception to mark President Mason's one year anniversary and to rally support for the UI community. Faculty Senate and Staff Council would like to sponsor this celebration. Martha Greer will work with the President's office to schedule this event in the future.

Buck P&S Open Forums

There will be a questionnaire sent to all P&S early on which will provide information for the committee to use to structure job families. There may be a need to do a second survey to assess where jobs fall into the structure.

Martha asked Glenn Kell as VP to serve on the Communications Committee. The committee agreed to this. Do we want to support Buck P&S open forums? All agreed this was an excellent plan.

Benifits

Martha summarized the meeting with President Mason, leaders of FRIC, and FixFlex that occurred earlier this summer. She also discussed some of the feedback she has received from staff since President Mason made the decision to delay the plan proposed by FRIC..

Discussion included:

Single parents are left behind for 2 years under the current plan.

FRIC had considered a delay of perhaps one year so the two-year delay was unexpected. Apparently this plan leaves the door open for other proposals. Others need to know this. We need to continue to attend FRIC meetings. We want to ask for at least an every-other-month update from FRIC. Glenn suggested we need information after they figure out how they plan to proceed. Staff Council would like a copy of their minutes.

This also brought up a discussion of support for charter committees for website updates. This will be an agenda item with President Mason each month.

Agenda Items for Meeting with President Mason

- 1) Work with Wallace Loh on sexual harassment
- 2) Flood Update
 - lessons learned, headed by Carol from EAP

-pandemic planning helped us

Diana Boeglin—Education Committee Update

Two areas of focus:

- 1) Professional development
- 2) Orientation of new staff

Professional development for research staff could lead to M.S. degree. Ken Moore is leading this effort. It's being operated through Learning and Development.

Martha mentioned that Division of Continuing Education's now offers 3 certificate programs. One of these models may help further the plans.

The program isn't quite ready for advancement to Continuing Education yet. There is a meeting next week with Learning and Development so something can start in January 2009.

This is heavily oriented to Biomedical Research now.

UIHC staff receives a different orientation that lacks information presented in central orientation. Diana has a meeting with UIGC HR next week.

Central Orientation—A request for funds has been made for items for the orientation table.

- magnets
- business cards
- mug or something less than \$3

Staff Council Brochures were discussed. It was mentioned that brochures can become outdated quickly. Kathy would be willing to speak with the University of Iowa Community Credit Union for support.

Cards to be completed by new employees could be used as a contact method. A raffle for items to be given away at Orientation may not be possible because of tax restrictions, but the cards could be used as a way to contact those who may be interested in participating in Staff Council or Staff Council activities for those looking for additional involvement in their employment.

Could they receive a database of new staff members to send a welcome e-mail to new staff to stop by the Staff Council table at orientation.

Diana has a new version of the CD that could be put on our website.

These requests will be further reviewed by the Budget Officer, Sarah Tallman, and she will get back to the Staff Council Executive Committee regarding affordability to include these items in the Staff Council budget.

Martha thanked Diana for attending.

Announcements

- The agenda for the first meeting with Provost Loh will be sent out soon.
- Martha has the meeting ready for September. Provost Loh is on the agenda for this meeting. The agenda for the Staff Council meeting on September 10 will be sent out.
- The Homecoming Committee is working hard to prepare for the Homecoming parade on September 26.
- The next Staff Council Executive Committee meeting will include the Goals Committee.

George Hospodarsky motioned to adjourn the meeting.

Meeting was adjourned at 4:30