

FINAL

UI Staff Council Executive Committee Meeting
Wednesday, November 19, 2008

Present: Martha Greer, Diane Hauser, George Hospodarsky, Glenn Kell, Kathy Klein, Amber Seaton, Sarah Tallman, Marsha Adolph

Absent: Laura Prince, Mary Lee Neuberger

Guest: None

The meeting opened at 2:40 p.m.

1) Approval of Minutes

The following minutes were approved.

11/15/2008 SCEC meeting with minor corrections

11/23/2008 SCEC meeting with President Mason

2) Coke Funds (Sarah Tallman)

Sarah Tallman summarized the Coke fund requests from earlier this year and the new requests.

Several comments were made that that some of the applications do not do a good job of stating the proposed needs, the justification were lacking, and/or there was no specific plan for spending the money. Discussion on how do we improve the application to help future applicants better understand what is needed.

SCEC also discussed how to improve the application to direct possible applicants to the larger, central programs we fund with the Coke funds, such as the Mary Jo Small Fellowships and the Education Tuition Assistance Program.

The following were approved for funding

Equal Opportunity and Diversity Catalyst Awards: \$500

Celebrating Cultural Diversity Festival: \$1500

International Scholar Thanksgiving Dinner: \$200

2009 Midwest Archaeological Conference Logo Design Competition \$400

Student Health Service Travel Medicine Review and Update Course \$400

3) Election Committee: Job Classifications, Staff Council Categories and Upcoming Election (presented by Election Committee chair Amber Seaton)

Amber Seaton reported that due to Robert Brown resignation, the new Staff Councilor is Eric Cherko

One issue the Election Committee has been looking into is why some job classifications are assigned to their Staff Council Categories (some of which may appear to fit better in a different category)

Election Committee spoke with Bob Millsap to get a history and understanding of how the current "classification system" with respect to the Staff Council categories originated and is currently being done.

Election Committee has discussed how to go forward and has suggested the following:

Defined these suggested guidelines for the four SC categories to help employees understand where they should be:

Professional Health Care/Nursing (PHC): Representing staff directly related to provided patient care

Academic/Administrative (ADM): Representing staff in the academic arena AND in administrative functions across all University units (UIHC included)

Research (PRS): Representing staff serving the University's research mission across all University units.

Merit Supervisory Exempt/Confidential (SSV): Representing non-bargaining Merit staff across all University units.

The Election Committee has also been working on the upcoming Staff Council election. They met with David Grady to discuss VoteNet. This tool would be provided at no cost to SC. Using this system would allow SC to stay on the schedule described in the Bylaws. However nominations for the elections will be on the current SC system.

4) Local Shared Governance—Glenn Kell

Glenn Kell has contacted most of the ORGs to find out if they have Local Shared Governance and what is the status of their Governance

Ten of the ORGs have responded with what they are doing, responses for their local groups have been varied, from plans on paper to very good and active committees

Glenn Kell will continue working with the HR Committee on this.

It was suggested that Glenn Kell also look into contacting the smaller Units in the ORGs. Some Units also have Shared Governance plans and committees.

5) Special meeting December 1st—Sexual Misconduct

There will be a SC meeting on December 1 to review and comment on the proposed Student on Student Sexual Misconduct Policy. Martha Greer encourages everyone to read the proposed policy and provide comments and suggestions to her and/or John Carlson ASAP. Martha Greer mentioned the previous discussed concerns about confidentiality and reporting requirements. Also discussed how this new policy may affect the future changes to the University policies affecting staff and faculty.

6) Special Review of the Division Student Service area

SC would like to hear the status of this review. Martha Greer will be contacting the Division of Student Services Advisory Committee to get a status of their review

7) December DI ad

Please send ideas to Martha Greer

8) December Meeting with President Mason—possible topics

Please send ideas to Martha Greer

9) December Staff Council meeting—possible topics

The following suggestions were made:

- a) University Foundation update
- b) FRIC update/status
- c) Please send Martha Greer any other suggestions

The meeting was adjourned at 4:30pm.

Respectfully Submitted,

George Hospodarsky
2008-2009 Staff Council Secretary