

FINAL
UI Staff Council Executive Committee Meeting
Wednesday, October 15, 2008

Present: Glenn Kell, Diane Hauser, Amber Seaton, George Hospodarsky, Laura Prince, Martha Greer, Mary Lee Neuberger, Sarah Tallman

Absent: Kathy Klein

Guest: None

The meeting opened at 2:30 p.m.

1) Approval of Minutes

The following minutes were approved.

08/20/2008 SCEC meeting
08/26/2008 SCEC meeting with President Mason
09/03/2008 SCEC meeting with Provost Loh
09/17/2008 SCEC meeting
09/22/2008 SCEC meeting with President Mason

2) Bylaws Committee

Martha Greer talked about bylaws committee and some of the things they are working on.

One key issue is: How are new committees created? There is nothing in the current bylaws about forming new SC committees.

The Bylaws Committee has been looking into best practices for ideas on how it could be implemented

Discussion followed on what members of the Executive Committee thought about forming new committees.

There could/should be a different process for short term verse long term committees.

Example of possible short term committee: Homecoming Committee

Example of possible long term committee: UI Healthcare Committee

Suggestion from SCEC to the Bylaws Committee

Short term committee

Either the SCEC or SC can form short term committee

Long term committee

Proposal from any SC member to form committee

Discussed at next SCEC or SC meeting

Full SC council votes for approval

Wide ranging discussion followed about what should be a formal committee. For example, should the Research Group and the UIHC group be formal committees?

Will plan to have discussion about this at next staff council meeting

2) Staff Council Website

SC has hired a student employee to update the SC website

Martha Greer would like each SC member to look over current website for suggestions on content (needs, things that are missing, things that we don't need). Send comments and suggestions to her with "SC website" in the email subject line

DI will take pictures of SC events if we inform them ahead of time. We can use these pictures on the webpage.

Martha Greer will send an email to Committee Chairs to review the web content for their committees

The Election applications, charter committee applications, and coke funds request forms will also be moved over to the new website during this upgrade

3) DI Ad

Many compliments have been given to SC members about the ad. SCEC thanked Kathy Klien and Martha Greer for getting this started and for putting it all together

Discussion on the process for future ads and how to parcel out the sections of the ad

Discussed ideas and suggestions for next month ad

Martha Greer welcomes and appreciates any suggestions and comments on the current ad and for future ads

4) Discussion on methods SC can communicate with the University and P&S staff

Suggestions included:

Should encourage and promote Shared Governance

Examine the Shared Governance plans for each unit and gather staff input on how is it doing in each unit

Suggested that SCEC members go to appropriate Units/Dept/Colleges meetings and to promote SC and shared governance

Increase the number of brown bag lunches we host

Things we would like to communicate at these meetings or brownbags:

Shared governance structure/how it works/shared governance council

Events we do (for example: MLK, orientation, home coming)

Our work with central HR with issues that affect staff (for example the ongoing Compensation and Classification Redesign Project)

We appoint and/or recommend members for University committees and search committees

We meet and/or present information regularly to the Regents and Central Administration.

Our involvement with Staff awards

The availability and our process for distributing Coke funds

5) Ideas for SC Future Meetings

November:
Flood Recovery
Ombuds office

December:
University Foundation
Bring a Friend to the SC meeting

Sometime soon:
Council on Status of Women
President Mason
Organization Effectiveness: UI Lead

6) Reception for President Mason

Still working on a date that will work for everyone

7) Ideas for Upcoming Meetings with President Mason and Provost Loh

Discussed possible topics for upcoming meetings with President Mason and Provost Loh

Suggestions included:
Flood Recovery
Sexual Harassment Training

The meeting was adjourned at 4:30pm.

Respectfully Submitted,

George Hospodarsky
2008-2009 Staff Council Secretary