

FINAL
UI Staff Council Executive Committee Meeting
Wednesday, September 17, 2008

Present: Martha Greer, Lori Bassler, Sarah Tallman, Glenn Kell, Diane Hauser, Kathy Klein, Amber Seaton, Mary Lee Neuberger

Absent: George Hospodarsky

Guest: Staff Council Committee Chairs: Linda Spence, Betsy Momany, Helen Jameson, Diana Boeglin, Matt Gilchrist and Mark Fullenkamp

The meeting opened at 2:30 p.m.

A motion to approve the Minutes from the August meeting was forgotten so we will approve them at the next meeting.

1. Mark Fullenkamp resigned.

- He spoke to Martha about this prior to resigning. He will continue to take care of the web site update.
- Amber Seaton replaces him since she was had the next highest vote total

2. Goals Committee

- Consists of Staff Council Executive Committee members plus chairs of each committee
- Are there resources needed by the committees in order to be more effective? Martha is hoping to have final articulated goals so we can formulate a budget to meet our resource needs.

3. Awards Committee

- They have drafted by-laws.
- There was a discussion about what happens when an award winner has left UI.
- Staff Council Executive Committee would like to increase the amount of the award and have the award to go the recipient and not the department.
- Awards Committee will need more money to increase the award.

4. By-Laws Committee – Betsy Momany

- The committee is trying to reconcile the By-Laws with the Website. They are working on wording for what happens when the President resigns.
- They have also looked at what other institutions are doing.
- One example is a situation where we have a constitution and By-laws.
- Kathy Klein commented that the idea of a constitution is an interesting question.
- They have look into best practices for by-laws and have used some of this information in the By-Laws committee work.

5. Committee on Committees – Mary Lee Neuberger

- The committee has met, and will meet again when it's time to select new members of the Charter Committees.
- Each committee member has an assigned charter committee liaisonship and is responsible for making contact with and becoming informed about the current initiatives and activities of the charter committee
- One suggestion is to actually go to the committees and ask if they think there are better choices among those who are interested.
- The committee does select alternates for each Charter Committee and this has been very helpful.
- Martha Greer commented that we need better advertising on the date and time of Funded Retirement and Insurance Committee (FRIC) meetings.

- Diane Wasson is the Committee on Committees liaison to the FRIC committee.
- We discussed whether all charter committee meeting dates, times, places are on the Master Calendar of event.
- Kathy Klein commented that FRIC doesn't come up in the University of Iowa A-Z search.

6. Diversity Committee – Helen Jameson

- The group has not met.
- They plan to do the Martin Luther King kick-off event. They may need a budget for marketing a few small events.
- They would also like to connect with other diversity committees on campus.
- They have also discussed by-laws and will have some updates.

7. Education Committee – Diane Boeglin

1) Professional development of staff

- Research Reps are working on a research professional development series with leadership from Ken Moore.
- This would be a certificate series. The group would like this to grow into an M.S. program.
- The course curriculum is being considered and the group hopes to do a kick-off for the Spring Semester.
- Other ideas have also been discussed.
- Martha Greer suggested that both Kris and Diana should be at the next Staff Council Executive Committee meeting with Provost Loh.
- Diana also suggested that Maureen McCormick may also need to be invited.
- There was a lengthy discussion about release time for research employees to attend these programs.

2) New Staff orientation

- There is a need for a budget for new employee orientation for small giveaways and to make a display. There was also a discussion of the difference between UI and UIHC orientation.
- Martha Greer mentioned that we may need to try to get on the agenda for other meetings so we can discuss staff council.

8. Elections Committee – Amber Seaton

- The major activity has been filling open positions due to resignations.
- Amber discussed the need to define each of the groups. Bob Milsap will be at their next meeting to discuss this topic.
- They are also looking at the voting system.
- ITS wants us to use VoteNet that's used by students and Faculty Senate. We have to work on this. Mary Greer is assisting with this.

9. Merit Supervisory Exempt/Confidential (MSE/C) – Meeting

- The Regents Inter-institutional Supervisory and Confidential Advisory Council (RISCAC) met in Tama on 9/11/2008. This group consists of merit exempt staff from all Regent Universities. The following were discussed at their meeting:
 - updating their website (currently hosted and updated at the University of Iowa)
 - elected new officers (Heather Schnoebelen was elected president of RISCAC for 2008-2009)
 - discussed potential for AFSCME union to petition for additional classifications to become part of the union. This may include Clerk IVs as well as other job classifications. RISCAC is monitoring this issue as well as the UI MSEC group. The UI MSEC group has discussed and will continue to discuss this possible issue with Kevin Ward as it develops.

10. UIHC AdHoc

- The committee had a good meeting with VP Robillard. They discussed building initiative and personnel changes.
- CCOM and UIHC are melding together. There are still new positions being added.
- There are still Flood Related issues particularly related to steam and hot water.

- Action is being taken to make UIHC independent for the UI power.
- There was a discussion of committee composition for UIHC matters.
- There is an ongoing search for an Associate VP for Human Resources to bring together CCOM, UIHC and nursing HR.

11. UI Governmental Relations Committee

- Mark Fullenkamp presented the sample new website for UI staff council. He emphasized Images and redesigned the home page to be much more "catchy."
- Martha Greer mentioned that the Daily Iowan will be taking pictures for the monthly Staff Council ½ page and perhaps we can use some of the Staff Council.
- There was a lengthy discussion of the website development.

12. Human Resources Committee – Lori Bassler

- Lori Bassler summarized the status of the HR committee

13. Welcome of Amber Seaton

- Amber Seaton was welcomed to the meeting to replace Mark Fullenkamp who resigned on Tuesday, September 16, 2008.

The meeting was adjourned at 4:30pm.

Respectfully Submitted,
Lori Bassler
2008-2009 Staff Council Secretary
George Hospodarsky
2008-2009 Acting SC Secretary