

Early Intervention Tool Materials

- [Committee Questionnaire](#)
- [Intervention Tool Presentation](#)
- [Mockups Only](#)

Charge Tasks

- Develop a specific timeline and framework matrix for Trigger Factors
 - Working sub-committee members - Diane, Monica, Maureen, Amy and Karen
 - [Intervention Oversight Document - 12082009](#)
- Determine number of students impacted by specific trigger categories
- Develop a formal exit interview form and process for students withdrawal and system for tracking trends
 - [University of Iowa Withdrawal Information Form](#)
 - [Non-Returning Student Information Sheet](#)
- Develop Access database for tracking at-risk students
 - Working sub-committee members - Maureen, Diane, Monica, Joel Wilcox
 - [Database Document - 02092010](#)
- Review College Transition survey results to identify at-risk behaviors
 - Working sub-committee - Larry, Tom, Alberto, Brian Corkery
- Identify specific courses that would most benefit from early graded work
 - Maureen to convene advisory group
- Develop tools or templates to be utilized by faculty (e.g., email reminders)

Additional Tasks

- Develop pilot for second half of semester CT-type course
 - Working sub-committee members - Liz, Maureen, Alberto, Curt, Chris, Michelle
- Offer individual modules for [On-line@IOWA](#) (Liz)
 - Develop FAFSA module (Liz, Alex)
- Contact students with financial holds and non-registered students
- Social connection study (Alberto)

Meeting minutes

- September 1
- September 15
- [September 29](#) (Drew)

- [October 13](#) (Drew)
 - [October 27](#) (Michelle)
 - [November 10](#) (Diane)
 - [November 24](#) (Nancy)
 - [December 8](#) (Mark)
 - December 22
 - [January 12](#) (Tom)
 - [January 26](#) (Karen)
 - [February 9](#) (Karen)
 - [February 23](#) (Mark)
 - [March 9](#) (Nancy)
 - March 23 (Liz)
 - [April 6](#) (Curt)
 - [April 20](#)
 - [May 4](#) (Michelle)
 - [June 8](#) (Michelle)
 - [June 22](#) (Amy)
 - [July 7](#) (Curt)
 - August 30
 - September 14
 - [September 28](#)
 - [October 12](#)
 - October 26
 - November 9
 - November 23
 - December 7
 - December 21
- * Minute recorder for each meeting indicated after the date.

Resources

- [Committee Task List](#)
- [Western IL University Withdrawal Information Sheet](#)
- [MapWorks Student Survey](#)
- [MapWorks Themes Final](#)
- [Social Connections study](#)
- Dr. Balfanz's lecture at ACT
 - [Early Warning and Response Systems](#)
 - [Developing Early Warning Systems](#)

- [SST presentation - 02262010](#)
- Financial Aid Documents (from the April 20, 2010 meeting)
 - [FA New Admit Letter](#)
 - [FA Application Checklist](#)
 - [FA Email Reminder](#)
 - [FA Parent Postcard Reminder](#)
 - [FA Second Email Reminder](#)
 - [FA Missing Document Reminder](#)
 - [FA Cycle](#)

Ideas

- Fall break
- Non-alcohol dorm
- Offer College Transition to all incoming students
- Offer College Success Seminar for all students; different section content for those not on probation
- Combine Online@Iowa with nformd.edu and alcohol.edu; offer in a summer/prefall course for 2 sh
- Add modules to explain grading on a curve and writing a paper to [Online@Iowa](#)
- Give students options on preferred method of contact (similar to the Hawk alert)
- Ask Herky (similar to Ask Jeeves concept)
- Information videos for students posted to website
- Utilize students for peer mentoring
- Develop peer mentoring course to standardize training
- FAFSA help booth at Orientation
- Reunite orientation group for social interaction
- Academic Calendar change to align with other Iowa colleges
- Second half of first semester CT-type course
- Keep student email addresses active for one year after leaving
- Professional advisor for each department

Larry Lockwood
Assistant Provost for Enrollment Services
Office of the Registrar
University of Iowa
1 Jessup Hall
Iowa City, Iowa 52242
ph--319-335-0217
fax-319-335-2636