

Student Success Team Executive Committee MEETING MINUTES

DATE: October 17, 2008
 TIME: 10:30 a.m. to Noon
 MEMBERS PRESENT: Elizabeth Whitt, Sarah Hansen, Bill Nelson, David Grady, Emil Rinderspacher, Helena Dettmer, Von Stange
 MEMBERS ABSENT: Maison Bleam, Nancy Humbles, Marcella David, Rachel Williams

ITEM	DISCUSSION	FOLLOW-UP
Updates	<p>SST Meeting will be held November 21st. Topics: 1) What we know about student success at Iowa.</p> <p>Frank Durham and Sam Cochran (both SST members) asked about time on the agenda at the November meeting to discuss their Men's Action Group for faculty and staff. Discussion held. Consensus was that the topic was relevant to student success, but that we want to be sure we don't create a revolving door of "announcements" at the large group meeting.</p>	<p>Sarah will follow up with Durham and Cochran re: how much time they need and their specific agenda.</p>
SST Retreat Feedback	<p>Sarah distributed the SST Retreat Feedback and Involvement summary (also sent via email with the meeting reminder).</p>	
2007-2008 Action Committee updates	<p>Sarah and Liz provided updates on various action committees:</p> <p>Traditions: Close out meeting was held on 10/13/08. This group made several recommendations including an opening convocation, providing class t-shirts, and creating a poster of the "Things to do as an Iowa student"</p> <p>Communicating the Importance of Student Success: Group is continuing, with a focus on frontline staff. Several new frontline staff members were added to the group.</p> <p>The Message: a small work group will focus on several pre-dissemination tasks (preamble, acceptable uses) for the Iowa Challenge.</p> <p>Early Intervention: Closeout meeting scheduled for 10/31/08.</p> <p>Pick One: Over 1200 students have registered their Pick One. Popular choices include Dance Marathon, Intramurals, and 24/7. Next phase is a prize patrol to encourage recognition and registration. Pick One is currently featured on the UI homepage. Still working on the IT aspect of allowing organizations to respond to students who have expressed interest in their groups.</p>	

(over)

<p>2008-09 SST Activities</p>	<ul style="list-style-type: none"> • Discussion held regarding Action Committees for 2008-09: <ul style="list-style-type: none"> ○ Faculty Engagement Task Force: should focus on identifying barriers to faculty engagement, as well as identifying opportunities and incentives for faculty involvement. Agreement that having anything related to tenure or review process in the charge would be unproductive. ○ Centralizing Assessment and Research: Discussed charge to <i>Propose and implement a mission, purpose, structure, funding, and rationale for a Center for Undergraduate Assessment</i>. Discussion on possible committee members: Kristina Yows, Don Szeszycki, Liz Whitt, Deb Tiemens, Ernie Pascarella, Sherri Edvalson, Michael Hevel, Matt Kroeger. Sarah and Liz will also discuss with the Provost's Assessment Council. ○ Improving Academic Standards for Students: No immediate consensus was reached on having a committee for this area. The institution is addressing several aspects: large classes, TA training, undergraduate TA opportunities, Friday classes. ○ Book Clubs: 5 people volunteered to facilitate book discussions related to student success topics. A meeting with coordinators has been scheduled for November 4th. ○ SST ambassadors: this idea is still in formation; a meeting will be called to get feedback on how folks would like to see this opportunity shape up. ○ Brown Bags: Bill Nelson suggested that we could use the SST Involvement directory of individuals who are willing to speak at SST meetings as a means to populate a Brown Bag series. This would provide a way for individuals to talk about their work. Other topics suggested: RISE briefs, student mental health, First Year experience ○ One Community, One Book: not sure of status of this for next year. It seems to be more successful when students are involved in choosing the book; in order to continue Provost's office support, the book would need to be integrated into an academic course, and Rhetoric continues to be the natural home. May also need to try to formalize a relationship with Lecture Committee because of the educational value of the author visit. 	
<p>Next Meeting</p>	<ul style="list-style-type: none"> • Friday, November 14th, 10:30 am – noon. 	

Respectfully submitted,



Sarah Hansen
Coordinator, Student Success Team