

## Student Success Team Executive Committee MEETING MINUTES

DATE: September 25, 2008  
 TIME: 1-2 p.m.  
 MEMBERS PRESENT: Elizabeth Whitt, Sarah Hansen, Bill Nelson, David Grady, Emil Rinderspacher, Carlette Washington-Hoagland, Beth Ingram, Peter Hubbard (for Helena Dettmer), Rachel Williams  
 MEMBERS ABSENT: Maison Bleam, Von Stange, Nancy Humbles, Marcella David, Helena Dettmer

ITEM	DISCUSSION	FOLLOW-UP
<b>Introductions and Announcements</b>	New members were introduced. Rachel Williams joined us as a faculty representative through Faculty Senate. Peter Hubbard attended for Helena Dettmer. Tom Rocklin attended briefly to discuss the change in his role. While Tom will continue to attend the SST large group meetings, he will no longer be on the Executive Committee due to his role as the interim Vice President for Student Services.	
<b>Updates</b>	<p>Sarah shared a draft summary of the Retreat and Involvement survey. So far, 71 individuals have responded; most of those attended the SST retreat. In general, Retreat was viewed as effective. Those who reported dissatisfaction with the retreat process generally noted that there were dominant individuals within their small groups that did not allow others to be heard. There is a lot of interest in participating in various SST activities. The most frequently chosen activities are: serving on an Action Committee, participating in brown bags/ staff development sessions on student success, and taking part in book clubs/discussion groups.</p> <p>Carlette suggested adding the number of respondents in each box in addition to percentages to make interpretation easier.</p>	<p>We may consider having trained facilitators in the small groups at future retreats.</p> <p>Sarah will compile the final results and share with SST Executive Committee.</p>
<b>Next SST meeting</b>	<p>The next large group SST meeting will be on 11/21, 10:45-12:15. We initially reserved Phillips Hall since the IMU was offline. Bill suggested using the Bijou Theatre, which should be available by this time. Topic for the meeting will be "What we know about Student Success at Iowa and elsewhere".</p> <p>Rachel suggested showing the flood video (about 5 minutes) which may be a great inspirational idea to lead off the meeting.  <a href="http://www.uiowa.edu/floodrecovery/video/">http://www.uiowa.edu/floodrecovery/video/</a></p>	<p>Bill has reserved Bijou. We will keep our Phillips reservation until closer to the time, just in case. Thanks Bill!</p>
<b>Message/Iowa Challenge Committees</b>	<p>Liz noted that up to now we have talked about 'teaching' the message to faculty and to students. We also need to incorporate staff. Peter stated that the Action Committee on which he serves (chaired by Kathy Magarrell) has focused on staff. While their initial charge was not specifically communicating "the Message," Liz and Sarah will meet with this group to get an update on their progress; it may well feed into this next stage.</p> <p>Beth suggested that we need to carefully consider faculty needs to feel 'buy-in' rather than being dictated to (i.e., we probably don't want to talk about <i>teaching faculty</i>. This may include communicating to faculty "you helped create this, now help us think of ways to implement."</p> <p>Discussion included suggestions about incorporating the content of the Iowa Challenge into President's letters, websites, syllabi, engaging academic advisors, residence halls, library staff in message communication, College Transition lessons, posting it in all meeting rooms/classrooms, using videos, creative writing or displays in the Libraries. The Committee to Implement Message is creating a 'preamble' to provide context as well.</p>	<p>If you have any other individuals to suggest for Message committees focused on students, faculty or staff, please send names to Sarah.</p>

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<p><b>SST Retreat Output</b></p>	<p>Continued our discussion of priorities for the year, based on Retreat output.  Additional points of discussion:</p> <ul style="list-style-type: none"> <li>• Centralizing research resources: Could a committee be charged with looking at models, formulating a cost structure/budget, staffing patterns, etc. for an Assessment Center? They could perhaps pilot some centralization ideas as well.</li> <li>• Expansion of Pick One to all students (and potentially faculty/staff): We agreed that it is not time to expand, but rather to assess. The Pick One committee has as a part of its charge, to assess and to create a plan for sustainability. Once that is done, it will be important to institutionalize this endeavor, if it is successful.</li> <li>• Providing more places to meet and mingle to encourage students/faculty/staff interaction: Could a committee address with space planning? Identify standards for new buildings and look at key spaces to retrofit. David noted that many space plans are different post-flood. Could have conversations with Rod Lehnertz/Don Guckert.</li> <li>• Faculty Engagement Task Force: Could this group also incorporate aspects of raising academic standards for students? Beth noted that it will be important to carefully construct this committee and to look at incentives for faculty engagement. For instance, an Action Committee could look at options for alternative portfolio options for tenure/review.</li> <li>• Improving academic standards for students: There are some aspects of other soon-to-close committees, such as Traditions, that may feed into this. For instance, instilling more pride in academics, through a Convocation.</li> <li>• Non-alcohol centered social activities: Could we roll in Great Nights at Iowa, bureaucracy/permissions, and even space for students to gather within a committee on this? Not sure how a Committee would interface with Great Nights since that is already conceived.</li> <li>• Three 07-08 committees are still open: 1) Traditions, 2) Early Intervention (both soon to closeout), and 3) Communicating the Importance of Student Success (Liz and Sarah will meet with this group on 10/3/08).</li> </ul>	
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Respectfully submitted,



Sarah Hansen  
Coordinator, Student Success Team